

# Bovingdon Parish Council

Parish Council Office  
Memorial Hall  
High Street  
Bovingdon  
Herts HP3 0HJ

Tel: 01442 833036  
Email: [office@bovingdonparishcouncil.gov.uk](mailto:office@bovingdonparishcouncil.gov.uk)  
www: [bovingdonparishcouncil.gov.uk](http://bovingdonparishcouncil.gov.uk)



## NOTICE OF MEETING OF BOVINGDON PARISH COUNCIL

Dear Councillor,

I hereby give you notice to attend the Meeting of Bovingdon Parish Council to be held in The Memorial Hall, High Street, Bovingdon on **MONDAY 13 April 2024 immediately after the Annual Parish Meeting, which starts at 7.00 P.M.** to transact the business set out in the attached Agenda.

Press and Members of the Public are also invited to join the meeting.

Dated this day 07 May 2024

Gemma Coventry  
Clerk to the Council

To:

Councillor Graham Barrett  
Councillor Michael Foulds  
Councillor Alison Gunn  
Councillor Nic Leon  
Councillor Hugh Schneiders  
Councillor Julie Steer  
Councillor David Stent  
Councillor Philip Walker  
Councillor Adrian Watney  
Councillor Pauline Wright

Agenda for Meeting of Bovingdon Parish Council to be held on 13 May 2024

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## MEETING OF BOVINGDON PARISH COUNCIL

to be held in The Memorial Hall, High Street, Bovingdon on MONDAY 13 MAY 2024  
**immediately after the Annual Parish Meeting, which starts at 7.00 p.m.**

### AGENDA

- (1) **To elect a Chairman to hold office until the next Annual Meeting of the Council**
- (2) **To receive the Chairman's Declaration of Acceptance of Office or, if not then received, to decide when it shall be received**
- (3) **To elect a Vice-Chairman to hold office until the next Annual Meeting of the Council**
- (4) **Apologies for Absence**
- (5) **Specific Declarations of Interest**

Members can make any specific declarations of interest at this point.

Members may also make declarations at any time during the meeting.

- (6) **To nominate / appoint representatives to serve on outside bodies to hold office until the next Annual Meeting of the Council:**
  - (6.1) Bovingdon Primary Academy
  - (6.2) Friends of 'The Mount'
  - (6.3) Community Safety
  - (6.4) Bovingdon Community Library
  - (6.5) Chilterns Conservation Board
- (7) **To appoint Councillors' to serve on the following Committees until the next Annual Meeting of the Council:**
  - (7.1) **Finance & General Purposes Committee**
  - (7.2) **Memorial Hall Management Committee**

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- (7.3) **Outdoors Committee**
- (7.4) **Personnel Committee**
- (7.5) **Planning Committee**

**(8) Public Question time**

**(9) Signing of:**

- (9.1) Minutes: Bovingdon Parish Council Meeting, 4 March 2024

**(10) Matters Arising from Minutes: –**

- (10.1) Bovingdon Parish Council Meeting, 4 March 2024

**(7) Crime Report**

**(8) Neighbourhood Plan**

Update from Clare Norton, Chairman, Steering Group

**(9) To receive and adopt the following Committee reports:**

- (8.1) Planning Committee Meetings: (i) 4 & 25 March 2024 (ii) 15 & 29 April 2024
- (8.2) Finance & General Purposes Committee (i) 12 February (ii) 1 May 2024
- (8.3) Outdoors Committee (i) 15 April 2024

**(10) Feedback from Chairman of Committees:**

- (10.1) Memorial Hall Management Committee
- (10.2) Outdoors Committee
- (10.3) Personnel Committee
- (10.4) Planning Committee
- (10.5) Finance & General Purpose Committee

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(10.5.1) Resolutions to be considered from the Finance & General Purposes Committee - Proposer – Councillor Julie Steer

- (a) To receive and approve the Annual Accounts 2023 – 24 for the Parish Council including the Revenue Account and Balance Sheet.
- (b) To receive and approve the Annual Accounts 2023 – 24 for the Memorial Hall including the Revenue Account and Balance Sheet.
- (c) To approve the receipts and payments for the Parish Council for 2023 -24
- (d) To approve the receipts and payments for the Memorial Hall for 2023 – 24
- (e) To approve the revised the Parish Council Asset Register
- (f) To approve the revised the Memorial Hall Asset Register
- (g) To approve the revised Standing Orders and Financial Regulations as previously circulated

**(11) Community Infrastructure Levy (CIL)**

**(12) Review Bank Signatories**

**(13) Report from the Council's Representative on outside groups / bodies:**

- (12.1) HMP The Mount
- (12.2) Bovingdon Community Library
- (12.3) Chilterns Conservation Board
- (12.4) Bovingdon Primary Academy

**(14) Bovingdon Improvement Plan (BIP) working Group**

**(15) Christmas lights & Street Fayre**

**(16) Drains - flooding around the village**

**(17) The Dock – damaged rail**

**(18) 80<sup>th</sup> Anniversary of D-Day 6 June 2024**

**(19) Any other urgent business**

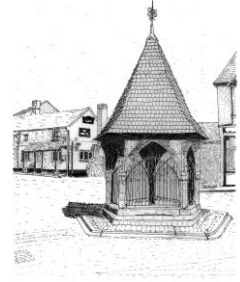
**(20) Date of next meeting – Monday 24 June 2024 at 7.30 p.m.**

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To consider passing a resolution in the following terms:

## **Exclusion of the public and press**

To consider that under Section 1 of the Public Bodies (Admissions to Meetings) Act 1960 that the public and press should be excluded from item of the agenda of this meeting in view of the confidential nature of the business to be transacted