

# Bovingdon Parish Council

Parish Council Office  
Memorial Hall  
High Street  
Bovingdon  
Herts HP3 0HJ

Tel: 01442 833036  
Email: [office@bovingdonparishcouncil.gov.uk](mailto:office@bovingdonparishcouncil.gov.uk)  
www: [bovingdonparishcouncil.gov.uk](http://bovingdonparishcouncil.gov.uk)



## Bovingdon Parish Council

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Meeting of the Outdoors Committee  
held in The Memorial Hall, High Street, Bovingdon  
on 27th January 2025 starting at 19.00.

### Present:

Councillor Graham Barrett  
Councillor Nic Leon  
Councillor David Stent  
Councillor Pauline Wright (Chairman)

### Also present:

Parish Clerk  
Councillor Julie Steer

<b>1.</b>	<b>Apologies for absence</b>	
	There were apologies for absence received from Councillor Hugh Schneiders	
<b>2.</b>	<b>Declaration of Interests linked to any of the items</b>	
	There were no Declarations of Interest.	
<b>3.</b>	<b>Minutes of the meeting held on 14 October 2024</b>	
	It was agreed by those present, that the minutes of the meeting held on 14 October 2024 were a true representation of the meeting and were signed by Councillor Wright.	
<b>4.</b>	<b>Matters arising from the Minutes of the meeting held on 14 October 2024 not on the agenda</b>	
<b>4.1</b>	<b>Footpaths</b>	
	The Parish Clerk has spoken the Clerk at Flaunden to inquire about the company responsible for resurfacing their footpaths. She was informed that Clayton Ray from Dacorum oversaw the work. It was agreed that the Parish Clerk will contact Clayton Ray to explore the possibility of resurfacing some of Bovingdon's footpaths. The village warden is continuing with cutting the footpaths back to make them more accessible this will be ongoing throughout the year.	

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<b>5.</b>	<b>Budgets 2025 -26</b>	
	The outdoor budgets have been approved by the full council. The Parish Clerk will inform Councillor Wright of the remaining budget for the rest of the 2024-2025 fiscal year.	Parish Clerk/Councillor Wright
<b>6.</b>	<b>Sunnyside</b>	
	The Sunnyside contract is up for renewal at the end of March 2025. It was decided that a further meeting with Sunnyside would be useful. A date of early February was suggested. The Council will also need to go out to tender for the litter pick before any contract is agreed.	
<b>7.</b>	<b>The Docks</b>	
	Councillor Wright announced that a meeting will be arranged with herself, Councillor Barrett, and Rob Hiller to discuss the docks and plan the best use of the £3,000 donation from Cala Homes for their renovation. Councillor Wright also proposed installing a fingerpost in the docks area and will research the associated costs.  The Garden Company has provided a quote for dock maintenance. The committee discussed whether this level of maintenance is required annually. The Parish Clerk will contact the Garden Company to request a revised quote specifically for de-silting every two years.  It was also suggested that general maintenance tasks could be carried out by the Parish Warden.	Councillor Barrett/ Councillor Wright  Parish Clerk
<b>8.</b>	<b>The Pond on Bovingdon Green</b>	
	Due to the current water level, no work can be carried out on the pond until later in the year. Councillor Wright reported that Councillor Schneiders has indicated he can begin removing the reeds during the first week of August. This will then require annual maintenance, with costs estimated between £3,000 and £6,000. A budget for this will need to be agreed upon for the 2026/27 fiscal year.  Councillor Wright is also preparing a grant application for £10,000 from Dacorum's Green Community Grant scheme to renovate the pond area, including reinstating the path to ensure it is accessible to the entire community.	Councillor Schneiders

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<b>9.</b>	<b>Trees</b>	
	<p>Two new trees will be planted at Bovingdon Green a Cherry Tree &amp; Hornbeam.</p> <p>Highways have advised that nothing will be planted for the remainder of this fiscal year.</p> <p>Councillor Streer is in contact with highways and has requested a copy of their tree tracker Councillor Steer will continue to chase.</p> <p>It has been noted that some trees along Box lane have been marked with spray paint Councillor Streer is asking Highways if these are due to be cut down if so will they be replaced.</p>	
<b>10</b>	<b>Grass Create Old Dean/Bovingdon Green</b>	
	<p>The Parish Clerk has contacted Rob Cassidy at Dacorum to ask if he has anyone he can recommend to provide and install grass create she is awaiting a response.</p>	
<b>11.</b>	<b>Hanging Baskets. WindowFlowers/ Horticultural Society</b>	
	<p>Councillor Wright asked the committee if they wished to continue using the Horticultural Society for the shop hanging baskets. The committee agreed they were happy to proceed with this arrangement.</p> <p>Councillor Wright also raised the continuation of Windowflowers supplying and maintaining the hanging baskets on the High Street lampposts. The committee agreed to continue with the High Street baskets but decided to seek quotes from other suppliers. Councillor Wright and Councillor Leon will look into obtaining these quotes. Once a contractor has been agreed the parish clerk will apply for the licence from Ringway.</p>	Councillor Wright/Councillor Leon.
<b>12.</b>	<b>Wildflower Areas.</b>	
	<p>Councillor Wright is concerned that she has not heard back from Rob Cassidy who had previously agreed to re-seed the wild flower area up at Bovingdon Green. And to plant wild flower seed on the grass area near Newhouse Road.</p> <p>Councillor Wright will chase him again for an update.</p>	

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<b>13.</b>	<p><b>Road Safety Fund/ High St Project</b></p> <p>Councillor Barrett reported that the Drive Safe grant application is expected to be completed within the next couple of months. He will also email Karl Stonebank to request an update.</p> <p>The Parish Clerk has been in contact with Dan Rogers, who confirmed that the decision to proceed with the shop parking restrictions has been made. However, there have been some delays, and he will provide a further update soon.</p>	
<b>14.</b>	<p><b>Community Events</b></p> <p>Members of the Community Events Team reported that planning is underway for several upcoming community events.</p> <p><b>VE Day – 8th May 2025</b>              The flag will be raised at 09:00, with Councillor Barratt delivering a speech.              Councillor Leon is in discussions with the school regarding their involvement in the event.              The Beacon on Bovingdon Green will be lit at 21:00 by Councillor Roberts.              A cricket match between Bovingdon and Chipperfield has been organised for the evening.              The Cricket Club bar will be open, and arrangements are being made to secure a fish and chip van.              Gary Cullum has suggested applying for a Parish Council grant to fund quiet fireworks for the event.              The Events Team is exploring the possibility of organising a Tea Party for senior citizens on the weekend following the VE Day celebrations.              Councillor Steer reminded Councillor Leon that he will need to arrange for the car park at the Memorial Hall to be coned off for the event.</p> <p><b>Scarecrow Trail</b>              The event will take place between the May bank holiday and the St. Lawrence Church Fête.              An award ceremony will be held in mid-July to recognise the best scarecrows.</p> <p><b>Classic Car Show</b>              Scheduled for Sunday, 1st July 2025, on Bovingdon Green.</p> <p><b>10K &amp; 2K Race</b>              Organised by Bovingdon Football Club, the event will take place on 27th August 2025.</p> <p><b>Christmas Lights &amp; Street Fayre</b></p>	

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	<p>The Events Team is working towards restarting the Christmas Street Fayre at the end of November or early December. It was noted that efforts will be made to ensure the event does not clash with the Santa event.</p> <p>Venue Hire &amp; Grant Application          Councillor Steer reminded Councillors Leon and Wright that any meetings held in the Memorial Hall by the Community Events Team would be subject to a hire charge. She suggested that an application be submitted to the Parish Council for a grant to cover hall hire costs.</p>	
<b>12.</b>	<b>Any other urgent business</b>	
	Cheque Presentation – Cala Homes	
	The Parish Clerk asked the councillors for their availability so that she can go back to Cala homes and confirm.	
<b>13</b>	<b>Date of next meeting – TBA</b>	
	Meeting closed at 21:35 p.m.	

