Bovingdon Parish Council

Parish Council Office
Memorial Hall
High Street
Bovingdon
Hertfordshire HP3 0HJ

Tel: 01442 833036
Email: office@bovingdonparishcouncil.gov.uk
Website: www.bovingdonparishcouncil.gov.uk



Meeting of Bovingdon Parish Council
Held in the Memorial Hall, Bovingdon
Monday, 2nd November 2026 starting at 7.00pm

Present:
Councillor Caroline Barnett
Councillor Graham Barrett (Chairman)
Councillor Karen Bregazzi-Jones
Councillor Ian Field
Councillor Nic Leon
Councillor Hugh Schneiders
Councillor Julie Steer
Councillor Philip Walker
Councillor Peter Windsor

Also Present:
Councillor Richard Roberts – County Councillor
Lisa Edwards – Assistant to the Parish Clerk

Press:
Gary Cullum – GC Publishing

Representatives from the Village:
Eight

26/044/FPC **Apologies for Absence**

To receive and accept apologies for absence from Councillor Wright and Parish Clerk Gemma Coventry.

26/045/FPC **Specific Declarations of Interest**

Councillor Barnett declared an interest in agenda item 26/052/FPC (d).

26/046/FPC **Signing of Minutes: Bovingdon Parish Council Meeting, 7th September 2026**

Those Councillors present agreed the minutes of the meeting of Bovingdon Parish Council Meeting held on 7th September 2026 were a true representation of the meeting and the minutes were signed by Councillor Field.

26/047/FPC **Matters Arising from Minutes**: **Bovingdon Parish Council Meeting, 7th September 2026**

There were no matters arising from the minutes of the Parish Council Meeting, 7th September 2026.

Signed …… Dated ……

DRAFT

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Councillor Barrett requested that in future the Parish Clerk provide the action point list to be circulated as previously with the agenda for each Parish Council meeting.
Action: Parish Clerk

26/048/FPC **Public Participation**

A resident raised concerns about anti-social behaviour in the village. Councillor Barnett agreed to contact the local PCSO and update Councillors.
Action: Councillor Barnett

A resident asked about involvement in the Memorial Hall redevelopment. Councillor Barrett advised that the project was at an early stage and that opportunities for residents to become involved would follow in due course.

A resident raised concerns regarding the proposed installation of EV charging points in Austins Mead. Councillors agreed that this was an inappropriate location and the Council should register their objection. Councillor Steer confirmed she had emailed suggesting alternative locations. Councillor Barrett also advised that residents could submit their concerns via the relevant website. Councillor Roberts confirmed that he had previously objected to the Austins Mead proposal and agreed to follow this up again.
Action: Councillor Barrett and Councillor Roberts

A resident asked about the Homefield planning application. Councillor Walker confirmed that Dacorum Borough Council (DBC) had not yet made a decision and residents could still submit comments via the DBC Planning Portal.

A resident raised concerns about a planning letter received for Duckhall Farm. Councillor Barrett confirmed this related to an application previously objected to by the Planning Committee. Councillor Walker agreed to investigate and report back.
Action: Councillor Walker

26/049/FPC **To receive and adopt the following Committee reports:**

Planning Committee Meetings: 14th September, 5th and 26th October 2026
Resolved that the minutes of these meetings as circulated, be received and adopted.

26/050/FPC **To receive reports from the following Committees/Councillors (for information only, any items for discussion from these reports have been added to the agenda under item 26/057/FPC):**

Report from Councillor Steer
Report from Outdoors Committee
Resolved that the reports be received.

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Signed …… Dated ……

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26/051/FPC Audit Actions and Statutory Duties

(a) To receive and review the final external auditors report for 2025/26 (circulated to the Council on 28th October 2026).
Proposed by Councillor Steer, seconded by Councillor Walker and unanimously agreed by Council.

(b) To receive and review the conclusions of the external audit (circulated to the Council on 28th October 2026).
Proposed by Councillor Steer, seconded by Councillor Walker and unanimously agreed by Council.

26/052/FPC Finance

Resolutions to be considered from the Finance & General Purposes Committee.

(a) To agree the new quotation from Flotek (formerly Microshade) for IT services (quotation circulated to the council on 28th October 2026).
Proposed by Councillor Steer, seconded by Councillor Field and unanimously agreed by Council.

(b) To agree the recommendation received from the Finance Committee to invest Parish Council funds of up to £500,000 in the Public Sector Deposit Fund administered by CCLA Investment Management (circulated to the council on 28th October 2026).
Proposed by Councillor Steer, seconded by Councillor Bregazzi-Jones and unanimously agreed by Council.

(c) To ratify the decision made by the Finance Committee on 28 October regarding the renewal of the Skipton Bond for a further year.
Proposed by Councillor Steer, seconded by Councillor Field and unanimously agreed by Council.

(d) To consider a request for a grant of £500 from Bovingdon Academy Parents Association (BAPA).
Proposed by Councillor Leon and seconded by Councillor Field, subject to the grant covering costs for the next two years and the Parish Council receiving a report detailing how the funding is used. Councillor Steer abstained from the vote.

(e) Locality Budget Match Funding - to agree the Finance Committee's recommendation to match-fund Hertfordshire County Council's proposal to extend the planned pavement works from Hyde Meadows to Simon Dean, at a cost of £27,500.
The Parish Council resolved not to proceed with the recommendation. Councillor Roberts confirmed that future Locality Budget expenditure in Bovingdon would not be dependent on Match Funding.

26/053/FPC County Councillor Update – Verbal Update

Councillor Roberts confirmed that the pavement on both sides in Old Dean from Hyde Lane to Hyde Meadows would be resurfaced in 26/27.

Signed …… Dated ……

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Councillor Roberts explained that there is still uncertainty surrounding the issue of devolution, but there are now discussions taking place between Hertfordshire County Council and the Government.

Councillor Roberts also highlighted the current financial pressures facing Hertfordshire County Council and the likely impact that this will have on budgets.

26/054/FPC **Borough Councillor Update – Verbal Update**

Councillor Walker confirmed that discussions on devolution had been put on hold following the Government's announcement.

26/055/FPC **Working Group Update – Verbal Update**

Grange Farm – Councillor Barrett confirmed that the working group are still awaiting details of the structure and ongoing management of the site, but that work had commenced on the new Bowls Club and the Scout Hut.
The drainage works remain unclear. Councillor Barrett confirmed that a letter had been sent to Planning Enforcement asking them to investigate.

Communications – no update available.

The High Street/Memorial Hall – It was agreed that the Parish Clerk would arrange a separate meeting to discuss the email received from the architects and circulated to all Councillors by Councillor Barrett.
Action: Parish Clerk

26/056/FPC **Report from Council Representatives on outside groups/bodies – Verbal Update**

HMP The Mount – Following a query raised by HMP The Mount Councillor Walker explained that double yellow lines have been installed on Molyneaux Avenue to discourage parking and improve visibility for drivers.
Councillor Leon advised that work had commenced to secure the prison windows due to an increase in drones delivering drugs into the prison. He also confirmed that additional car parking was being installed on the righthand of the prison. Councillor Windsor suggested exploring the use of land in Lancaster Drive for further parking, which Councillor Leon agreed to investigate.
Action: Councillor Leon
Bovingdon Community Library – Councillor Steer confirmed there were no issues to report.
Bovingdon Primary Academy – Councillor Leon confirmed that 70% of pupils were Bovingdon residents, following receipt of updated capacity figures. He also mentioned rumours of potential plans for 600 new homes and a new school and agreed to seek further information.
The Academy had also raised concerns about not being contacted regarding Remembrance Day arrangements. Councillor Leon agreed to follow this up with St Lawrence Church.

Signed …… Dated ……

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Police Liaison – Following a discussion with Sergeant Roger Akhtar, Councillor Barnett confirmed there were no issues to report. Sergeant Akhtar had offered to arrange for an officer to attend a Parish Council meeting, which was agreed would be beneficial. Councillor Barnett agreed to follow this up.
Action: Councillor Barnett

26/057/FPC General Business

(a) To consider and agree the costs for the provision of the Christmas Tree for the 2026/27 festive season.
The Council unanimously agreed that Councillor Schneiders would provide the Christmas tree at a cost of £200.

(b) To consider and agree the preferred quotation for the brass plaque to be attached to the beacon on Bovingdon Green (quotations circulated to the Council on 28th October 2026).
The Council unanimously agreed to accept quotation No. 3 and confirmed that no logo should appear on the plaque. It was also agreed that any remaining funds in the Beacon Reserve would be allocated towards the ongoing maintenance of the Beacon.

(c) To ratify the decision made by the Outdoors Committee on 26th October 2026 regarding the planting of a Hop Hornbeam tree on Bovingdon Green.
The Council unanimously agreed.

Exclusion of the public

Part II - That under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the public be excluded during the item(s) in Part II of the agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that if members of the public were present during these items there would be disclosure to them of information relating to:

26/058/FPC

Meeting finished 8:45 pm

Next scheduled meeting Monday, 11th January 2027

Agenda & Reports items no later than 9am Monday, 4th January 2027

Signed …… Dated ……