

Bovingdon Parish Council

Parish Council Office
Memorial Hall
High Street
Bovingdon
Hertfordshire HP3 0HJ

Tel: 01442 833036
Email: office@bovingdonparishcouncil.gov.uk
Website: www.bovingdonparishcouncil.gov.uk



Meeting of Bovingdon Parish Council

**Held in the Memorial Hall, Bovingdon
Monday 22nd June 2026 starting at 7.00pm**

Present:

Councillor Caroline Barnett
Councillor Graham Barrett (Chairman)
Councillor Karen Bregazzi-Jones
Councillor Ian Field
Councillor Nic Leon
Councillor Hugh Schneiders
Councillor Phillip Walker
Councillor Pauline Wright

Also Present:

Parish Clerk Gemma Coventry

Press:

The Bovingdon Villager, Gary Cullum

Representatives from the Village:

1

26/018/FPC Apologies for Absence

To receive and accept apologies for absence Councillor Julie Steer

26/019/FPC Specific Declarations of Interest

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for declarable interests; and
- c. To grant any requests for dispensation as appropriate.

26/020/FPC Signing of:

Minutes: Bovingdon Parish Council Meeting, 11th May 2026

26/021/FPC Matters Arising from Minutes:

Bovingdon Parish Council Meeting, 11th May 2026

The Clerk has agreed that the office will update the Council action planner and circulate to the Council

Bovingdon Parish Council

Parish Council Office
Memorial Hall
High Street
Bovingdon
Hertfordshire HP3 0HJ

Tel: 01442 833036
Email: office@bovingdonparishcouncil.gov.uk
Website: www.bovingdonparishcouncil.gov.uk



26/022/FPC To receive and adopt the following Committee reports:

Planning Committee Meetings: 18th May 2026, 1st June 2026
Finance & General Purposes Committee: 17th June 2026
Memorial Hall Management Committee: None
Outdoors: None
Personnel: None

26/023/FPC Audit Actions and Statutory Duties

- (a) To receive and review the final Internal Auditor's Report for 2025/26 proposed Councillor Walker, seconded by Councillor Barnett that the above be noted and approved. Unanimously agreed.
- (b) To review and complete the Annual Governance Statement (Section 1) proposed Councillor Field, seconded by Councillor Bregazzi-Jones that the above be noted and approved. Unanimously agreed.
- (c) To review and, if agreed sign the Accounting Statement (Section 2) proposed Councillor Schneiders, seconded by Councillor Barnett that the above be noted and approved. Unanimously agreed.
- (d) To review and, if agreed set the Notice of Public Rights Publication Dates as Tuesday 23rd June 2026 – Monday 3rd August 2026 proposed Councillor Walker, seconded by Councillor Wright that the above be noted and approved. Unanimously agreed.
- (e) To note that the Clerk will now submit all completed audit documentation to the external auditor PKF.
Noted by all.

26/024/FPC Finance and Audit

Resolutions to be considered from the Finance & General Purposes Committee

To note and ratify any payments made since the last meeting or those paid by Bovingdon Parish Council debit card under delegated powers, and to approve June payments to be made in accordance with the budget (included in monthly schedule attached)

June Payment Schedule 2026		Up to 16/06/2026	
Vision ICT Ltd		SSL Certificate renewal June 2026 - May 2027	£60.00
Vision ICT Ltd		Annual .gov.uk domain renewal	£30.00
Herts Fullstop		Office Stationary	£6.50
Phil Walker		Plumbing Supplies	£22.45
Dropbox		Provision of dropbox	£19.00
Nest Pension		Office Pension	£591.44
Chiltern Society		Annual Membership	£30.00

Bovingdon Parish Council

Parish Council Office
Memorial Hall
High Street
Bovingdon
Hertfordshire HP3 0HJ

Tel: 01442 833036
Email: office@bovingdonparishcouncil.gov.uk
Website: www.bovingdonparishcouncil.gov.uk



Jarmans	Warden Supplies	£31.49
Shantock Nurseries	Hanging Baskets	£854.55
Amazon	Litter Picking Hoop	£19.95
Community Action Dacorum	Monthly Payment Processing	£46.80
Community Action Dacorum	Salaries/National Insurance June 26	£4,236.16
HAPTC	Internal Audit 25-26 Band 5	£446.51
Microshade	IT services	£162.10

- (b) To receive and approve the statutory receipts and payments report up to 31st May 2026 (Circulated with agenda) proposed Councillor Walker, seconded by Councillor Field that the above be noted and approved. Unanimously agreed.
- (c) To receive and approve the bank reconciliation up to 31st May 2026 (Circulated with agenda) proposed Councillor Walker, seconded by Councillor Field that the above be noted and approved. Unanimously agreed.
- (c) To note that Councillor Field will be undertaking the quarterly independent scrutiny for internal controls
Noted by all.

General Business

26/0025/FPC To consider and agree the appointment of planning consultants to represent the Parish Council and local residents in relation to development proposals adjacent Homefield and Duckhall Farm. proposed Councillor Barrett seconded Councillor Field, Unanimously agreed
The Parish Clerk will get quotes.

26/0026/FPC To agree a date for a Council meeting to discuss and develop the Strategic Plan for 2026/27. The Clerk to contact Councillors by 30 June 2026 to confirm their availability and arrange a meeting.

26/0027/FPC The Clerk advised that the Council is still waiting for the outcome of the structural report. It was agreed that, once received, the Clerk would circulate the report to all Members to enable the Council to decide whether to keep the existing Christmas lights currently owned by the Council, purchase new lighting, or explore the possibility of exchanging the existing lights with another council.

It was further agreed that the Clerk would obtain quotations from prospective lighting suppliers to enable the Council to consider all available options at the September meeting.

Bovingdon Parish Council

Parish Council Office
Memorial Hall
High Street
Bovingdon
Hertfordshire HP3 0HJ

Tel: 01442 833036

Email: office@bovingdonparishcouncil.gov.uk

Website: www.bovingdonparishcouncil.gov.uk



Statutory Matters

- 26/0028/FPC** To appoint Councillor Pauline Wright to serve on the Memorial Hall Redevelopment working group until the next Annual Meeting of the Council:
proposed Councillor Schneiders, seconded by Councillor Barnett that the above approved. Unanimously agreed

Clerk Update

Verbal Update

Public Questions

None. It was agreed that for future meetings Public Questions will be moved to the start of the meeting.

Next scheduled meeting Monday, 7th September 2026

Agenda & Reports items no later than 9am Monday, 24th August 2026

Meeting finished 8:42pm