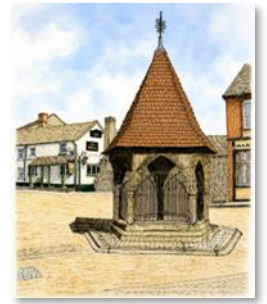


Bovingdon Parish Council



Parish Council Office
Memorial Hall
High Street
Bovingdon
Hertfordshire HP3 0HJ

Tel: 01442 833036
Email: office@bovingdonparishcouncil.gov.uk
Website: www.bovingdonparishcouncil.gov.uk

Annual Meeting of Bovingdon Parish Council Held in the Memorial Hall, Bovingdon Monday 11th May 2026 starting at 8.00pm

Present:

Councillor Caroline Barnett
Councillor Graham Barrett (Chairman)
Councillor Karen Bregazzi-Jones
Councillor Ian Field
Councillor Nic Leon
Councillor Hugh Schneiders
Councillor Julie Steer
Councillor Phillip Walker
Councillor Pauline Wright

Also Present:

Parish Clerk Gemma Coventry

Press:

The Bovingdon Villager, Gary Cullum

Representatives from the Village:

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26/001/ACM To elect a Chairman to hold office until the next Annual Meeting of the Council.

Resolved, proposed, Councillor Schneiders seconded Councillor Walker that, Councillor Barrett be elected as chairman. Unanimous decision. Councillor Barrett accepted the position but requested that it be minuted that this would be his final year serving as Chairman.

26/002/ACM To receive the Chairman's Declaration of Acceptance of Office or, if not then received, to decide when it shall be received.

The declaration was duly completed and signed.

26/003/ACM To elect a Vice-Chairman to hold office until the next Annual Meeting of the Council.

Resolved, proposed Councillor Schneiders, seconded Councillor Karen Bregazzi-Jones Councillor Walker that be elected as vice-chairman. Unanimous decision. Declaration was signed (although not a statutory document).

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Signed Dated

Annual Meeting of Bovingdon Parish Council
11/05/2026

- 26/004/ACM Apologies for Absence**
Apologies for absence were received from Dacorum Borough Councillor Stewart Riddick.
Councillor Mike Foulds was absent. No apologies for absence had been received.
- 26/005/ACM Specific Declarations of Interest**
There were no Specific Declarations of Interest.
- 26/006/ACM Signing of:**
To confirm the Minutes of the following as a true and accurate record of proceedings, 2nd March 2026. Resolved, proposed Councillor Walker seconded Councillor Steer that the minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.
- 26/007/ACM Matters Arising from Minutes:**
It was agreed by all councillors that RSK will be approached to update their information and quote for the regeneration of the Memorial Hall.
It was decided by the council that this will be put on hold.
- 26/008/ACM To appoint Councillors to serve on outside bodies to hold office until the next Annual Meeting of the Council: Members resolved the following appointments to outside bodies for 2026–27 and agreed that the representatives report back to the council by an annual report to be submitted to the clerk.**

Bovingdon Primary Academy - It was resolved that Councillor Nic Leon will continue to be the Council's representative.
Friends of 'The Mount' - It was resolved that Councillor Nic Leon will continue to be the Council's representative.
Police Liaison - It was resolved that Councillor Caroline Barnett will continue to be the Council's representative.
Bovingdon Community Library - It was resolved that Councillor Julie Steer will continue to be the Council's representative.
- 26/009/ACM To appoint Councillors to serve on the following Committees until the next Annual Meeting of the Council:**
Members agreed the following membership of the Council's standing committees for 2026-27
Finance & General Purposes Committee
 Resolved: that: Councillor Graham Barrett, Councillor Ian Field, Councillor Nic Leon Councillor Julie Steer, Councillor Philip Walker
Memorial Hall Management Committee
 Resolved: that: Councillor Karen Bregazzi-Jones, Councillor Ian Field, Councillor Julie Steer, Councillor Philip Walker
Outdoors Committee
 Resolved: that: Councillor Caroline Barnett, Councillor Graham Barrett Councillor Karen Bregazzi-Jones, Councillor Ian Field, Councillor Nic Leon, Councillor Hugh Schneiders, Councillor Pauline Wright
Personnel Committee
 Resolved: that: Councillor Karen Bregazzi-Jones, Councillor Caroline Barnett, Councillor Julie Steer, Councillor Philip Walker
Planning Committee
 Resolved: that: Councillor Graham Barrett, Councillor Karen Bregazzi-Jones, Councillor Ian Field, Councillor Nic Leon, Councillor Hugh Schneiders, Councillor Pauline Wright, Councillor Philip Walker

26/0010/ACM To appoint Councillors to serve on the following Working Groups until the next Annual Meeting of the Council:
Members agreed the membership of the working groups that report to Full Council:
Grange Farm (Community Facilities)
 Resolved: Councillor Graham Barrett, Councillor Ian Field, Councillor Philip Walker
Memorial Hall Redevelopment
 Resolved: Councillor Graham Barrett, Councillor Ian Field, Councillor Philip Walker Councillor Julie Steer
Communications
 Resolved: Councillor Caroline Barnett, Councillor Ian Field, Councillor Nic Leon, Mr Gary Cullum, Mr Stephen Rawlins

26/0011/ACM To receive and adopt the following Committee reports:
Planning Committee Meetings: 9 March 2026, 23 March 2026, 13 April 2026, 27 April 2026
Finance & General Purposes Committee: 29 April 2026
Memorial Hall Management Committee: 22 April 2026
Outdoors Committee: 23 February 2026

Finance and Audit

- 26/0012/ACM** Resolutions to be considered from the Finance & General Purposes Committee - Proposer – Councillor Julie Steer
- (a) **To receive and approve the Annual Accounts 2025-26 for the Parish Council including the Revenue Account and Balance Sheet.**
 Resolved, seconded Councillor Barnett, Unanimously agreed.
 - (b) **To receive and approve the Annual Accounts 2025-26 for the Memorial Hall including the Revenue Account and Balance Sheet. Unanimously agreed**
 Resolved, seconded Councillor Barnett, Unanimously agreed.
 - (c) **To approve the receipts and payments for the Parish Council for 2025-26**
 Approved, seconded Councillor Bregazzi-Jones. Unanimously agreed.
 - (d) **To approve the receipts and payments for the Memorial Hall for 2025-26**
 Approved, seconded Councillor Walker. Unanimously agreed.
 - (e) **To approve the Community Infrastructure Levy (CIL) report for 2025-26 circulated 06/05/2026**
 Approved, seconded Councillor Barnett, Unanimously agreed.
 - (f) **To open a 1 yr fixed a/c 4.25% with £39,000 for the Parish Council with Hampshire Trust Bank to bring savings up to just below £120,000.**
 Agreed, seconded Councillor Walker, Unanimously agreed.
 - (g) **To open a 160 day notice account variable 3.4% with £38,000 for the Parish Council with Hinkley & Rugby Building Society to bring savings up to just below £120,000**
 Agreed, seconded Councillor Bregazzi-Jones, Unanimously agreed.

- (h) **To invest another £28,000 with the Skipton Building Society for the Parish Council once an account is identified**
Agreed, seconded Councillor Bregazzi-Jones, Unanimously agreed.
- (i) **To note that the precept and grants (as requested) have been received from Dacorum Borough Council**
Noted by all members.
- (j) **To approve a spend of £443 - £580, with £450 - £475 being the expected range for a replacement tree on Bovingdon Green**
Resolved, Proposed Councillor Wright seconded Councillor Leon, Unanimously agreed.
- (k) **To approve a spend of £4,900 from Mark Reeves Architects (Quotation circulated 06/05/2026)**
Approved, Proposed Councillor Barnett seconded Councillor Field, Unanimously agreed.

Statutory Matters

26/0013/ACM Review of the Councils and or/staff subscriptions to other bodies Hertfordshire Association of Parish and Town Councils (HAPTC) /The Society of Local Council Clerks (SLCC)/Information Commissioner's Office (ICO)
Proposed Councillor Barrett, seconded Councillor Steer that subscriptions as listed be approved and continued. Unanimously agreed.

26/0014/ACM To consider and if approved, adopt the revised NALC model standing orders (last adopted May 2025)
Members adopted the Standing Orders.

Clerk Update

Verbal Update.

General Business

26/0015/ACM To review the revised cost estimates for both crossings on Chesham Road and confirm the details with Councillor Roberts.
Resolved: Councillor Walker agreed to contact Highways and provide an update on the cost of the two new crossings, which will then be passed on to Councillor Steer and Councillor Roberts.
The Council agreed that they would like to proceed with both new crossings, subject to the costs involved, with funding to be taken from Community Infrastructure Levy (CIL) monies if appropriate.

26/0016/ACM To receive a verbal update on the Grange farm and Community facilities working group
Councillor Barrett gave a verbal update on the progress of the Grange Farm and Community Facilities Working Group. He explained that meetings had been held with both the Bowls Club and the Scout Hut to discuss the Heads of Terms. Although some amendments had been requested, both meetings were considered successful overall.
He further reported that he and Councillor Walker had met with Taylor Wimpey to discuss the future management of the communal areas and the MUGA on the development. No agreement has yet been reached regarding responsibility for management, and discussions will therefore continue.
Taylor Wimpey also wished to discuss a proposed new site in Bovingdon. Councillor Barrett explained that the site is not included within the Local

Plan and that, at present he would expect that the Council would look to object to any application submitted.

26/0017/ACM To agree a date for the Council to meet to discuss a strategic plan for 2026/2027

The Parish Clerk will look to set up a meeting before the next full Council meeting in June.

Public Questions

26/0018/ACM Planting in the village - are there plans this year for the planters to be replanted.

Councillor Wright explained that it was too early to plant the planters but this will be done by the end of May. Councillor Wright said that she will be planting the planters herself.

26/0019/ACM Parking on the pavements on Ley Hill road outside the industrial units.

Councillor Barnett will contact the owner of the industrial unit to request that cars are not parked in the area, as this forces pedestrians to walk into the busy main road.

Councillor Walker will also request that the parking enforcement team visit the site.

26/0020/ACM Public question time changes of the agenda and structure to the Parish meetings

The Clerk advised that this is common practice among parish councils and allows the Council to prepare informed responses to matters raised.

Meeting Finished 21:42

Next scheduled meeting Monday, 22nd June 2026

Agenda & Reports items no later than 9am Monday, 15th June 2026