

Meeting of Bovingdon Neighbourhood Plan Steering Group

Zoom Conference Call

6:30pm on Tuesday, 9th March, 2021

Attendees:

Julia Marshall - Chairman
Jacqueline Veater – Planning Consultant
Anne Barrett
Clare Norton
Michelle Hilditch
June Gossling
Sue Miller
Dave Stent
Pauline Wright (until 7.20pm)
Ben Richardson

Neil Crockett
Chris Davey

Apologies:

Philip Walker
Graham Barrett
John Hislam
Alison Gunn
Paul Campbell
Gary Cullum

1. **Minutes of BNPSG's Meeting on 9th February Over Zoom - Agreed**
2. **Matters arising**
 - **Community Group** – The group name has been expanded to include Environment and Heritage
3. **Group Updates**

Housing Group

- **Design Codes** – CD is using the Chipperfield Village Design Statement (2001), together with the Chiltern Design Guide as the basis for creating a Design Guide for Bovingdon Neighbourhood Plan. The guide will be used to set general parameters and layouts for developments of between 1-10 homes. The larger developments will be subject to Master Planning and have their own Design Guide. The guide will cover grouping, general appearance and materials. Referencing the variety of local styles and materials used in the parish, but giving scope for more contemporary development. Different codes are needed for the conservation area and these may be covered by DBC guidelines, supported by MH's conservation report. Shop front designs have not been considered at this time.
 - **Photographic Illustrations** - CD will share a draft indicating what photographs will be needed to illustrate the guide.
- Action - CD**
- **Survey Questions – Proposed Sites** - CN is apprehensive that residents might respond negatively re the proposed sites at Grange Farm and Molyneux Ave. It was agreed to phrase the question along the lines of: 'Do you agree that these are the most suitable sites to accommodate the housing allocation, as set down by DBC?'
 - **Molyneux Ave Site Density** – The site has been designated as suitable for 40 homes by DBC and we have echoed this in our site assessment. The developers have indicated that they will push for the earlier allocation of 60 dwellings. CN said this would be comparable to other housing densities in the vicinity, (Honours Mead & Howard Agne).

Community Environment & Heritage Group

AB had circulated an update and a revised version of the CE&H plan with actions/projects.

- **NP Presentation** – AB has been in touch with Lucas, a student at WH College and he has agreed to come back to her with his initial ideas by next Tuesday.

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- **Survey Questions** – AB had put forward several suggestions. JV said it is best to restrict these to two or three and frame them as strategically as possible. Green Spaces should definitely be one of the topics

Transport Group

- **NP Policies** – BR asked JV to comment on the draft he had sent. She agreed to respond by email.

Action JV

- **Consultation Style** - BR questioned whether the use of animations was as good as the document style used by Stanstead Abbots N Plan. JM, JV and AB all said that the animations format being explored with WH College is a fresh and unique approach that could well stimulate more interest especially with the younger generation.
- **Survey Questions** - JV suggested inviting responders to grade proposals in order of importance and/or using Yes/No answers to prompt responses to project ideas.

Employment & Economy Group

- **NP presentation** - DS was contacted by Ron Ramos, student at WH College.
- **Survey Questions** – JV suggested that these could relate to support for the Business Zones and to Home Working – both likely to prompt engagement.

Action DS & NC to liaise

4. Timeline & Plan B

- **Summary Presentations** – JM asked each group to liaise with WH College regarding the students' initial ideas by March 19th. A decision will then be made as to whether to continue with the animations format or adopt the Stanstead Abbots style.
- **Consultation Online Launch** – After Easter w/c Monday April 12th
- **Response Time** – Two weeks up to April 26th
- **Regulation 14 Pre-Submission Preparation** – JV will put together the NP document, using the information and reports drafted by each group. Additional information to be supplied as requested. Aim for a draft of the NP document to be ready in time for the meeting on May 11th. JM is writing the introduction, SM agreed to write the historical background & JV will write the process explanation.
- **Regulation 14 Publication & Distribution** - Details of the proposals, opportunity to comment, etc., will be circulated to those who live or work in the area plus statutory consultees, including the Local Authority. The Parish Clerk will help to provide the necessary contact information.
- **Regulation 14 Responses** – The Steering Group will then decide what changes need to be made
- **Regulation 15** – Once the Parish Council is happy, the Neighbourhood Plan is sent to Dacorum who will check that it fits their framework. They will then carry out another consultation
- **Independent Examination** – This will be managed by Dacorum with input from the Parish Council and Steering Group (if necessary).

JV agreed to update the timeline and circulate.

Action JV

5. Future Working Groups

It is likely that once the NP is approved or before then as project opportunities come forward, support from the working groups will be essential and these groups will morph into action groups headed up by the Parish Council.

The Meeting ended at 7.30 pm

Next Meeting – Tuesday 13th April at 6:30pm by Zoom