

Bovingdon Parish Council

The Memorial Hall
High Street
Bovingdon
Herts
HP3 0HJ

Tel: 01442 833036

Email: office@bovingdonparishcouncil.gov.uk

PARISH OF BOVINGDON NOTICE OF MEETING OF PERSONNEL COMMITTEE

Dear Councillor,

I hereby give you notice that the next meeting of the **PERSONNEL COMMITTEE** of the above-named Parish will be held in The Memorial Hall, High Street, Bovingdon on **WEDNESDAY 17 AUGUST 2022 STARTING AT 2.00 P.M.**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this day 9 August 2022

Mike Kember
Clerk to the Council

To:
Councillor Ben Richardson
Councillor Julie Steer
Councillor David Stent
Councillor Adrian Watney

Business to be transacted as on attached sheet

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Meetings\personnel\Personnel 2020 -
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TO ALL MEMBERS OF THE PERSONNEL COMMITTEE

You are hereby summoned to the Meeting of the Personnel Committee, which will be held in The Memorial Hall on **WEDNESDAY 17 AUGUST 2022 STARTING AT 2.00 P.M.** to transact the business set out in the attached Agenda:

AGENDA

1. Appointment of Chair of the Personnel Committee to hold office until the next Annual Meeting of the Parish Council
2. Apologies for Absence – Councillor David Stent
3. Declaration of Interests linked to any of the items
4. Minutes of the Personnel Committee Meeting held on 27 January 2021 and matters arising
5. Health & Safety
6. Any other business
7. Date of next meeting if required – Wednesday 14 September 2022 to be held in the Memorial Hall starting at 2.00 p.m.

To consider passing a resolution in the following terms:

Exclusion of the public

Part II - That under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the public be excluded during the item(s) in Part II of the agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that if members of the public were present during these items there would be disclosure to them of exempt information relating to a member of staff :

8. Succession planning for Parish Clerk