

Bovingdon Parish Council

Parish Council Office
Memorial Hall
High Street
Bovingdon
Herts HP3 0HJ



Tel: 01442 833036
Email: office@bovingdonparishcouncil.gov.uk
Website: [www: bovingdonparishcouncil.gov.uk](http://www.bovingdonparishcouncil.gov.uk)

PARISH OF BOVINGDON

NOTICE OF MEETING OF FINANCE & GENERAL PURPOSES COMMITTEE

Dear Councillor,

I hereby give you notice that the next meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** of the above-named Parish will be held **in THE MEMORIAL HALL on WEDNESDAY 19 November 2025 starting at 6.00 P.M.**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this day 12th November 2025

Gemma Coventry

Clerk to the Council

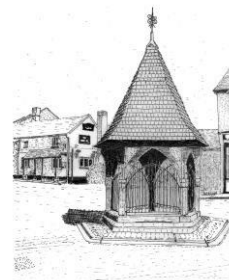
To:

Councillor Graham Barrett
Councillor Ian Field
Councillor Mike Foulds
Councillor Nic Leon
Councillor Julie Steer
Councillor Phil Walker

Business to be transacted as on attached sheet

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TO MEMBERS OF THE FINANCE & GENERAL PURPOSES COMMITTEE

You are hereby summoned to the Meeting of the Finance & General Purposes Committee, which will be held in The Memorial Hall on **Wednesday 19 November 2025 at 6.00 P.M.** to transact the business set out in the attached Agenda:

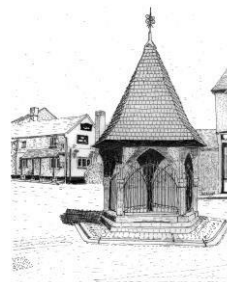
AGENDA

1. Appointment of councillor Ian Field to the Finance Committee
2. Apologies for Absence
3. Declaration of Interests
4. Minutes of the Meeting of the Finance & General Purposes Committee held on 18th June 2025
5. Matters arising from the Minutes of the Meeting of the Finance & General Purposes Committee held on 18th June 2025 not on the agenda
6. PC / MH invoices, bank stats to be signed
7. Rialtas reports since last finance meeting
 - a. Approve all MH/PC Rialtas reports produced since last Finance meeting across all accounts Bank Reconciliation Statement - Current a/c MH / PC Bank Reconciliation Statement - as required for Deposit, Hampshire Trust, Skipton for MH / PC accounts Bank Reconciliation (list of payments / receipts) - Current a/c MH / PC Bank Reconciliation (list of payments / receipts) - as required for Deposit, Hampshire Trust, Skipton or MH / PC accounts Detailed Income & Expenditure by Budget Heading – Cost Centre Report - Current a/c MH / PC Detailed Income & Expenditure by Budget Heading – Cost Centre Report - as required for Deposit, Hampshire Trust, Skipton or MH / PC accounts Bank - Cash and Investment Reconciliation - Current a/c MH / PC Bank - Cash and Investment Reconciliation - as required for Deposit, Hampshire Trust, Skipton or MH / PC Accounts
8. Review Memorial Hall Hire fees for 2026 – 27 and agree recommendation to meeting of the Parish Council to be held on 5 January 2026
9. Review Memorial Hall Hire fees for 2026 – 27 and agree recommendation to meeting of the Parish Council to be held on 5 January 2026
10. Discuss draft Parish budgets for 2026 – 27 and agree recommendation to meeting of the Parish Council to be held on 5 January 2026 regarding the precept for 2026 – 27
11. Update on savings including VAT, CIL
New saving account options
New bank account
12. Grant update
13. Documentation review
14. Finance review and auditor

Agenda for meeting of the Finance & General Purposes Committee, 19 November 2025

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15. Parish Office closure Christmas / New Year
16. Any other urgent business
17. Date of next meeting – to be arranged