

Bovingdon Parish Council

Parish Council Office
Memorial Hall
High Street
Bovingdon
Herts HP3 0HJ



Tel: 01442 833036
Email: office@bovingdonparishcouncil.gov.uk
Website: www.bovingdonparishcouncil.gov.uk

PARISH OF BOVINGDON

NOTICE OF MEETING OF FINANCE & GENERAL PURPOSES COMMITTEE

Dear Councillor,

I hereby give you notice that the next meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** of the above-named Parish will be held in The Memorial Hall, Bovingdon on **TUESDAY 16 AUGUST 2022 starting at 6.30 P.M.**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this day 9 August 2022

Mike Kember

Clerk to the Council

To:

Councillor Graham Barrett
Councillor Mike Foulds
Councillor Julie Steer
Councillor Dave Stent
Councillor Phil Walker

Business to be transacted as on attached sheet

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TO MEMBERS OF THE FINANCE & GENERAL PURPOSES COMMITTEE

You are hereby summoned to the Meeting of the Finance & General Purposes Committee, which will be held in the Memorial Hall, Bovingdon on **Wednesday 16 August 2022 at 6.30 P.M.** to transact the business set out in the attached Agenda:

AGENDA

1. Appointment of Chair of the Finance & General Purposes Committee to hold office until the next Annual Meeting of the Parish Council
2. Apologies for Absence – Councillor Dave Stent
3. Declaration of Interests
4. Minutes of the Meeting of the Finance & General Purposes Committee held on 4 May 2022
5. Matters arising from the Minutes of the Meeting of the Finance & General Purposes Committee held on 4 May 2022 not on the agenda
6. Parish Accounts for the quarter ending 30 June 2022
7. Memorial Hall Accounts for the period ending 30 June 2022
8. Update and review :
 - (a) Insurance
 - (b) Rialtas
 - (c) Hall to Parish yearly payment
 - (d) Website for finance – any additions, etc.
 - (e) Neighbourhood Plan costs
 - (f) Staff salaries - appraisals
9. Documentation to be reviewed :
 - (a) Financial risk assessment
 - (b) BPC Grant Application Form (3/12/22)
 - (c) Policy for the Award of Grants (3/12/22)
 - (d) Marking the Death of a Senior National Figure Policy (9/11/22)
10. Update on banking - tokens and access

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11. Update on outstanding tasks and yearly planner incl. update on PPL
12. Update on VAT
13. Update on investments - Skipton bond matures in October
14. Update on CIL – schedule a meeting
15. To discuss pension arrangements for the Parish Clerk
16. Health & Safety
17. Any other urgent business
18. Date of next meeting – to be arranged

To consider passing a resolution in the following terms:

Exclusion of the public

Part II - That under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the public be excluded during the item(s) in Part II of the agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that if members of the public were present during these items there would be disclosure to them of information relating to: