

# Bovingdon Parish Council

Parish Council Office  
Memorial Hall  
High Street  
Bovingdon  
Herts HP3 0HJ

Tel: 01442 833036  
Email: [office@bovingdonparishcouncil.gov.uk](mailto:office@bovingdonparishcouncil.gov.uk)  
[www.bovingdon.net](http://www.bovingdon.net)



## NOTICE OF MEETING OF BOVINGDON PARISH COUNCIL

Dear Councillor,

I hereby give you notice to attend the Meeting of Bovingdon Parish Council to be held in The Memorial Hall, High Street, Bovingdon on **MONDAY 26 JUNE 2023 starting at 7.30 P.M.** to transact the business set out in the attached Agenda.

Press and Members of the Public are also invited to join the meeting.

Dated this day 19 June 2023

Mike Kember  
Clerk to the Council

To:

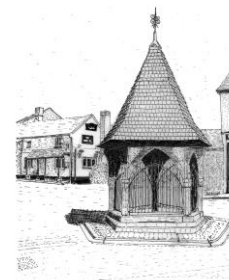
Councillor Graham Barrett  
Councillor Michael Foulds  
Councillor Alison Gunn  
Councillor Ben Richardson  
Councillor Hugh Schneiders  
Councillor Julie Steer  
Councillor David Stent  
Councillor Philip Walker  
Councillor Adrian Watney  
Councillor Pauline Wright

Agenda for Meeting of Bovingdon Parish Council to be held on 26 June 2023

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## MEETING OF BOVINGDON PARISH COUNCIL

to be held in The Memorial Hall, High Street, Bovingdon on MONDAY 26 JUNE 2023 starting at 7.30 p.m.

### AGENDA

**(1) Apologies for Absence – Councillor David Stent**

**(2) Specific Declarations of Interest**

Members can make any specific declarations of interest at this point.

Members may also make declarations at any time during the meeting.

**(3) Public Question time**

**(4) Signing of:**

(4.1) Minutes: Bovingdon Parish Council Meeting, 15 May 2023

**(5) Matters Arising from Minutes: –**

(5.1) Bovingdon Parish Council Meeting, 15 May 2023

**(6) Crime Report**

**(7) Neighbourhood Plan – update from Clare Norton, Chair, Steering Group**

**(8) To receive and adopt the following Committee reports:**

(8.1) Planning Committee Meetings: (i) 17 April 2023 (ii) 9 May 2023

(8.2) Finance & General Purposes Committee Meeting: (i) 9 May 2023

**(9) Feedback from Chair of Committees:**

(9.1) Finance & General Purposes Committee

(9.1.1) Resolutions to be considered from the Finance & General Purposes Committee - Proposer – Councillor Julie Steer

(a) To ratify the Finance & General Purposes Committee approval of the Annual Accounts 2022 – 23 for the Parish including the Revenue Account, Balance Sheet and List of Receipts and Payments as agreed at the meeting of the Parish Council meeting held on 15 May 2023

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- (b) To ratify the Finance & General Purposes Committee approval of the list of Parish Council 'reserves' for 2022 - 23 as agreed at the meeting of the Parish Council meeting held on 15 May 2023
- (c) To receive and approve the Annual Accounts 2022 – 23 for the Memorial Hall including the Revenue Account and Balance Sheet.
- (d) To approve the receipts and payments for the Parish Council for 2022 -23
- (e) To approve the receipts and payments for the Memorial Hall for 2022 - 23
- (d) To appoint APS Accountancy of Dunstable as the Annual Internal Auditor for 2023 - 24
- (e) To receive and approve Section 1 – The Annual Governance Statement 2022 – 23
- (f) To receive and approve Section 2 – Accountancy Statements 2022 – 23
- (g) To approve the dates for the public rights inspection period – Friday 28 July to Friday 8 September 2023 (30 working days excl. weekends and Bank Holidays)
- (h) To approve the revised the Parish Council Asset Register
- (i) To approve the revised the Memorial Hall Asset Register
- (j) To ratify the decision of the Finance & General Purposes Committee to open a Parish Council two-year fixed rate bond with the Hampshire Trust Bank for £50k
- (k) To ratify the decision of the Finance & General Purposes Committee to open a Memorial Hall two-year fixed rate bond with the Hampshire Trust Bank for £50k
- (l) To ratify the decision of the Finance & General Purposes Committee to transfer £30k for the Memorial Hall into a 90-day business notice account with the Hampshire Trust Bank

- (9.2) Memorial Hall Management Committee
- (9.3) Outdoors Committee
- (9.4) Personnel Committee
- (9.5) Planning Committee

**(10) Community Infrastructure Levy (CIL)**

**(11) Report from the Council's Representative on outside groups / bodies:**

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- (11.1) Bovingdon Primary Academy – Kerry Trevett
- (11.2) Bovingdon Community Library – Julie Steer
- (11.3) Chilterns Conservation Board – Adrian Watney

**(12) Bovingdon Improvement Plan (BIP) Working Group**

**(13) Health & Safety**

**(14) Any other urgent business**

**(15) Date of next meeting** – Monday 4 September 2023 to be held in The Memorial Hall, Bovingdon starting at 7.30 p.m.

To consider passing a resolution in the following terms:

**Exclusion of the public**

Part II - That under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the public be excluded during the item(s) in Part II of the agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that if members of the public were present during these items there would be disclosure to them of exempt information relating to a contract:

**(16) To approve the updated contract with the Sunnyside Rural Trust**