

Bovingdon Parish Council

Parish Council Office
Memorial Hall
High Street
Bovingdon
Herts HP3 0HJ

Tel: 01442 833036
Email: office@bovingdonparishcouncil.gov.uk
www: bovingdon.net



NOTICE OF MEETING OF BOVINGDON PARISH COUNCIL

Dear Councillor,

I hereby give you notice to attend the Meeting of Bovingdon Parish Council to be held in The Memorial Hall, High Street, Bovingdon on **MONDAY 5 SEPTEMBER 2022 starting at 7.00 P.M.** to transact the business set out in the attached Agenda.

Press and Members of the Public are also invited to join the meeting.

Dated this day 30 August 2022

Mike Kember
Clerk to the Council

To:

Councillor Graham Barrett
Councillor Michael Foulds
Councillor Alison Gunn
Councillor Ben Richardson
Councillor Hugh Schneiders
Councillor Julie Steer
Councillor David Stent
Councillor Philip Walker
Councillor Adrian Watney
Councillor Pauline Wright

Agenda for Meeting of Bovingdon Parish Council to be held on 5 September 2022

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to be held in The Memorial Hall, High Street, Bovingdon on MONDAY 5 SEPTEMBER 2022 starting at 7.00 p.m.

AGENDA

- (1) **Apologies for Absence** – Councillors Dave Stent and Pauline Wright
- (2) **Specific Declarations of Interest**

Members can make any specific declarations of interest at this point.

Members may also make declarations at any time during the meeting.
- (3) **Public Question time**
- (4) **Signing of:**
(4.1) Minutes: Bovingdon Parish Council Meeting, 27 June 2022
- (5) **Matters Arising from Minutes:** –
(5.1) Bovingdon Parish Council Meeting, 27 June 2022
- (6) **Crime Report**
- (7) **Neighbourhood Plan** – update from Clare Norton, Chair, Steering Group
- (8) **To receive and adopt the following Committee reports:**
(8.1) Finance & General Purposes Committee meeting: 4 May 2022
(8.2) Outdoors Committee meeting: 15 February 2022
(8.3) Personnel Committee meeting: 27 January 2021
(8.4) Planning Committee Meetings: (i) 20 June 2022 (ii) 18 July 2022

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(9) Feedback from Chair of Committees:

(9.1) Finance & General Purposes Committee

(9.1.1) Resolutions to be considered from the Finance & General Purposes Committee - Proposer – Councillor Julie Steer

- (a) To approve the allocation of the ‘bucket collection monies’ taken at the Queens Platinum Jubilee event held on 2 June 2022**
- (b) To agree that a payment not be made to the Parish Council from the Memorial Hall for re-imburement of office staff costs in 2021 – 22 as the Memorial Hall had a deficit of £210**
- (c) To approve the following documentation as previously circulated :**
 - (1) Financial Risk Assessment**
 - (2) BPC Grant Application Form**
 - (3) Policy for the Award of Grants**
- (d) To discuss the award of a grant of £500 to the Bovingdon Community Library**

(9.2) Memorial Hall Management Committee

(9.3) Outdoors Committee

(9.4) Personnel Committee

(9.5) Planning Committee

(10) Bovingdon Improvement Plan (BIP) Working Group

(11) Report from the Council’s Representative on outside groups / bodies:

- (11.1) Bovingdon BP10**
- (11.2) Bovingdon Primary Academy**
- (11.3) Community Safety**
- (11.4) Bovingdon Community Library**
- (11.5) Chilterns Conservation Board**

(12) The Queens Platinum Jubilee – 2 – 5 June 2022

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(13) Christmas Street Fayre and switch-on of Christmas Lights – Sunday 4 December 2022

13.1 Christmas Lighting Columns

To ratify the decision taken to spend £6,160 + VAT to update the electrical infrastructure plus the yearly hire cost of a master unit of £350 +VAT

(14) Any other urgent business

(15) Date of next meeting – Monday 7 November 2022 at 7.30 p.m.

To consider passing a resolution in the following terms:

Exclusion of the public

Part II - That under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the public be excluded during the item(s) in Part II of the agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that if members of the public were present during these items there would be disclosure to them of exempt information relating to an employee:

(16) Resolutions to be considered from the Finance & General Purposes Committee held on 16 August 2022 - Proposer – Councillor Julie Steer

- (1) To approve the updated documentation relating to the Marking the Death of a Senior National Figure Policy
- (2) To discuss pension arrangements for the Parish Clerk

(17) Succession planning for Parish Clerk – update