

# Bovingdon Parish Council

Parish Council Office  
Memorial Hall  
High Street  
Bovingdon  
Herts HP3 0HJ

Tel: 01442 833036  
Email: [office@bovingdonparishcouncil.gov.uk](mailto:office@bovingdonparishcouncil.gov.uk)  
www: [bovingdon.net](http://bovingdon.net)



## NOTICE OF MEETING OF BOVINGDON PARISH COUNCIL

Dear Councillor,

I hereby give you notice to attend the Meeting of Bovingdon Parish Council to be held in The Memorial Hall, High Street, Bovingdon on **MONDAY 27 JUNE 2022 starting at 7.30 P.M.** to transact the business set out in the attached Agenda.

Press and Members of the Public are also invited to join the meeting.

Dated this day 21 April 2022

Mike Kember  
Clerk to the Council

To:

Councillor Graham Barrett  
Councillor Michael Foulds  
Councillor Alison Gunn  
Councillor Ben Richardson  
Councillor Hugh Schneiders  
Councillor Julie Steer  
Councillor David Stent  
Councillor Philip Walker  
Councillor Adrian Watney  
Councillor Pauline Wright

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## MEETING OF BOVINGDON PARISH COUNCIL

to be held in The Memorial Hall, High Street, Bovingdon on MONDAY 27 JUNE 2022 starting at 7.30 p.m.

### AGENDA

- (1) To appoint a Chair for the meeting**
- (2) Apologies for Absence** – Councillors Graham Barrett, Alison Gunn, Ben Richardson, David Stent, Philip Walker and Adrian Watney
- (3) Specific Declarations of Interest**  
  
Members can make any specific declarations of interest at this point.  
  
Members may also make declarations at any time during the meeting.
- (4) Public Question time**
- (5) Signing of:**
  - (5.1) Minutes: Bovingdon Parish Council Meeting, 9 May 2022
- (6) Matters Arising from Minutes: –**
  - (6.1) Bovingdon Parish Council Meeting, 9 May 2022
- (7) Crime Report**
- (8) Neighbourhood Plan** – update from Clare Norton, Chair, Steering Group
- (9) To receive and adopt the following Committee reports:**
  - (9.1) Planning Committee Meetings: (i) 19 April 2022 (ii) 9 May 2022 (iii) 30 May 2022
- (10) Feedback from Chair of Committees:**
  - (10.1) Finance & General Purposes Committee

Agenda for Meeting of Bovingdon Parish Council to be held on 27 June 2022

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- (10.1.1) Resolutions to be considered from the Finance & General Purposes Committee - Proposer – Councillor Julie Steer
  - (a) To receive and approve the Annual Accounts 2021 – 22 for the Parish including the Revenue Account, Balance Sheet and List of Receipts and Payments.
  - (b) To approve the list of ‘reserves’ totalling £200,973
  - (c) To receive and approve the Annual Accounts 2021 – 22 for the Memorial Hall including the Revenue Account and Balance Sheet.
  - (d) To appoint APS Accountancy of Dunstable as the Annual Internal Auditor for 2021 – 2022 and the current year 2022-2023
  - (e) To receive and approve Section 1 – The Annual Governance Statement 2021 – 22
  - (f) To receive and approve Section 2 – Accountancy Statements 2021 – 22
  - (g) To approve the dates for the public rights inspection period – 30 June to 12 August 2022
  - (h) To approve the revised Standing Orders and Financial Regulations as previously circulated
- (10.1.2) To consider a contribution of £4,400 from the CIL receipts towards the cost of resurfacing the synthetic goal area in the King George V Playing Field
- (10.1.3) To consider the award of a grant of £500 to ‘Tea time’ to contribute towards the purchase of equipment
- (10.2) Memorial Hall Management Committee
- (10.3) Outdoors Committee
- (10.4) Personnel Committee
- (10.5) Planning Committee

## **(11) Bovingdon Improvement Plan (BIP) Working Group**

## **(12) Report from the Council’s Representative on outside groups / bodies:**

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- (12.1) Bovingdon BP10
- (12.2) Bovingdon Primary Academy
- (12.3) Community Safety
- (12.4) Bovingdon Community Library
- (12.5) Chilterns Conservation Board

**(13) The Queens Platinum Jubilee – 2 – 5 June 2022**

**(14) Any other urgent business**

**(15) Date of next meeting – Monday 5 September 2022 at 7.30 p.m.**

To consider passing a resolution in the following terms:

## **Exclusion of the public**

Part II - That under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the public be excluded during the item(s) in Part II of the agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that if members of the public were present during these items there would be disclosure to them of exempt information relating to an employee:

**(16) Succession planning for Parish Clerk - update**