

Bovingdon Parish Council

Parish Council Office
Memorial Hall
High Street
Bovingdon
Herts HP3 0HJ

Tel: 01442 833036
Email: office@bovingdonparishcouncil.gov.uk
www: bovingdon.net



PARISH OF BOVINGDON

NOTICE OF THE ANNUAL PARISH MEETING TO BE IMMEDIATELY FOLLOWED BY THE ANNUAL MEETING OF BOVINGDON PARISH COUNCIL

Dear Councillor,

I hereby give you notice that the Annual Parish Meeting followed by the Annual Meeting of Bovingdon Parish Council will be held remotely via video conference on **TUESDAY 4 MAY 2021 STARTING AT 7.00 P.M. (Joining instructions are shown at the end of the agenda).**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meetings as set out hereunder.

Dated this day 26 April 2021

Mike Kember
Clerk to the Council

To:

Councillor Graham Barrett
Councillor Alison Gunn
Councillor Julia Marshall
Councillor Ben Richardson
Councillor Hugh Schneiders
Councillor Julie Steer
Councillor David Stent
Councillor Philip Walker
Councillor Adrian Watney
Councillor Pauline Wright

Agenda for Annual Parish Meeting and the Annual Meeting of Bovingdon Parish Council to
be held on 4 May 2021

Bovingdon Parish Council

Parish Council Office
Memorial Hall
High Street
Bovingdon
Herts HP3 0HJ

Tel: 01442 833036
Email: office@bovingdonparishcouncil.gov.uk
www: bovingdon.net



TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to the Annual Parish Meeting followed immediately by the Annual Meeting of Bovingdon Parish Council to be held remotely via video conference on Tuesday 4 May 2021 starting at 7.00 p.m. to transact the business set out in the attached Agenda:

AGENDA

These meetings are open to the Public and Press.

ANNUAL PARISH MEETING

1. Welcome by Councillor Graham Barrett, Chairman of the Parish Council
2. Apologies for absence – Councillor Phil Walker
3. To approve the minutes of the Annual Parish Meeting held on 7 September 2020
4. Presentation by Katie Price, Governor, HMP The Mount
5. Update from County Councillor Richard Roberts
6. To receive the Parish Council's Annual Report 2020 - 21
7. Question and Answer Session

ANNUAL MEETING OF BOVINGDON PARISH COUNCIL

1. To elect a Chairman to hold office until the next Annual Meeting of the Council
2. To receive the Chairman's Declaration of Acceptance of Office or, if not then received, to decide when it shall be received
3. To elect a Vice-Chairman to hold office until the next Annual Meeting of the Council
4. Apologies for Absence
 - 4.1 To receive any apologies for absence – Councillor Phil Walker
5. Declaration of Interests linked to any of the Resolutions
 - 5.1 To receive any declarations of interest
6. To nominate / appoint representatives to serve on outside bodies to hold office until the next Annual Meeting of the Council:
 - 6.1 Bovingdon Primary Academy
 - 6.2 Friends of 'The Mount'

Agenda for Annual Parish Meeting and the Annual Meeting of Bovingdon Parish Council to be held on 4 May 2021

Bovingdon Parish Council

Parish Council Office
Memorial Hall
High Street
Bovingdon
Herts HP3 0HJ

Tel: 01442 833036
Email: office@bovingdonparishcouncil.gov.uk
www: bovingdon.net



- 6.3 Community Safety
- 6.4 Bovingdon Community Library
- 7. To appoint Councillors' to serve on the following Committees:
 - 7.1 **Finance & General Purposes Committee**
 - 7.1.1 To appoint a Finance & General Purposes Committee until the next Annual Meeting of the Council
 - 7.2 **Memorial Hall Management Committee**
 - 7.2.1 To appoint a Memorial Hall Management Committee until the next Annual Meeting of the Council
 - 7.3 **Outdoors Committee**
 - 7.3.1 To appoint an Outdoors Committee until the next Annual Meeting of the Council
 - 7.4 **Personnel Committee**
 - 7.4.1 To appoint a Personnel Committee until the next Annual Meeting of the Council
 - 7.5 **Planning Committee**
 - 7.5.1 To appoint a Planning Committee until the next Annual Meeting of the Council
- 8. Public Question Time
- 9. Minutes – to approve the minutes of the meeting held on 1 March 2021
- 10. Matters arising from the minutes of the meeting held on 1 March 2021
- 11. Crime Report
- 12. Neighbourhood Plan – update from Councillor Julia Marshall
- 13. To receive and adopt the following Committee reports:
 - 13.1 Minutes of the Planning Committee Meetings held on 8 February, 1 March, 22 March and 12 April 2021
- 14. Feedback from Chairman of Committees:
 - 14.1 Finance & General Purposes Committee

Agenda for Annual Parish Meeting and the Annual Meeting of Bovingdon Parish Council to be held on 4 May 2021

Bovingdon Parish Council

Parish Council Office
Memorial Hall
High Street
Bovingdon
Herts HP3 0HJ

Tel: 01442 833036
Email: office@bovingdonparishcouncil.gov.uk
www: bovingdon.net



- 14.2 Memorial Hall Management Committee
- 14.3 Outdoors Committee
- 14.4 Personnel Committee
- 14.5 Planning Committee

- 15. Health & Safety

- 16. Bovingdon BP10 – 5 September 2021 – Councillor Julie Steer

- 17. Feedback from the Council's Representative on Bovingdon Primary Academy

- 18. Feedback from the Council's Representative on Friends of the Mount

- 19. Feedback from the Council's Representative on Community Safety

- 20. Feedback from the Council's Representatives on the Bovingdon Community Library

- 21. Date of next meeting – Monday 7 June 2021 at 7.30 p.m.

To consider passing a resolution in the following terms:

Exclusion of the public

Part II - That under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the public be excluded during the item(s) in Part II of the agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that if members of the public were present during these items there would be disclosure to them of exempt information relating to:

The **Annual Parish Meeting** will be held at 7.00 p.m. prior to the **Annual Meeting of Bovingdon Parish Council**.

Joining instructions:

Michael Kember is inviting you to a scheduled Zoom meeting.

Topic: Annual Parish Meeting immediately followed by the Annual Meeting of Bovingdon Parish Council

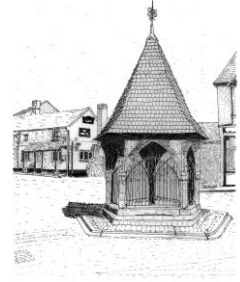
Time: May 4, 2021 07:00 PM London

Agenda for Annual Parish Meeting and the Annual Meeting of Bovingdon Parish Council to be held on 4 May 2021

Bovingdon Parish Council

Parish Council Office
Memorial Hall
High Street
Bovingdon
Herts HP3 0HJ

Tel: 01442 833036
Email: office@bovingdonparishcouncil.gov.uk
www: bovingdon.net



Join Zoom Meeting

<https://us02web.zoom.us/j/85350911112?pwd=dXMybm96SC9ZcDc4NW40SEVhdWpZUT09>

Meeting ID: 853 5091 1112
Passcode: 518179

Agenda for Annual Parish Meeting and the Annual Meeting of Bovingdon Parish Council to
be held on 4 May 2021