

Bovingdon Parish Council

Parish Council Office
Memorial Hall
High Street
Bovingdon
Herts HP3 0HJ



Tel: 01442 833036
Email: office@bovingdonparishcouncil.gov.uk
Website: www.bovingdonparishcouncil.gov.uk

PARISH OF BOVINGDON

NOTICE OF MEETING OF FINANCE & GENERAL PURPOSES COMMITTEE

Dear Councillor,

I hereby give you notice that the next meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** of the above-named Parish will be held remotely via video conference on **MONDAY 22 FEBRUARY 2021 starting at 6.00 P.M.**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this day 16 February 2021

Mike Kember

Clerk to the Council

To:

Councillor Graham Barrett
Councillor Julie Steer
Councillor Dave Stent
Councillor Phil Walker

Business to be transacted as on attached sheet

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TO MEMBERS OF THE FINANCE & GENERAL PURPOSES COMMITTEE

You are hereby summoned to the Meeting of the Finance & General Purposes Committee, which will be held remotely via video conference on **Monday 22 February 2021 at 6.00 P.M.** to transact the business set out in the attached Agenda:

AGENDA

1. Apologies for Absence
2. Declaration of Interests
3. Minutes of the Meeting of the Finance & General Purposes Committee held on 16 December 2020
4. Matters arising from the Minutes of the Meeting of the Finance & General Purposes Committee held on 16 December 2020 not on the agenda
5. 2020 – 21 Budget – spend to date
6. Rialtas Accounting Package
 - 6.1 To approve the Rialtas reports for Memorial Hall / Parish Council
 - 6.1.1 Bank Reconciliation Statement - Current Account – Memorial Hall / Parish Council
 - 6.1.2 Bank Reconciliation Statement - as required for Deposit, Hampshire Trust, Skipton for Memorial Hall / Parish Council accounts
 - 6.1.3 Bank Reconciliation (list of payments / receipts) - Current Account – Memorial Hall / Parish Council
 - 6.1.4 Bank Reconciliation (list of payments / receipts) as required for Deposit, Hampshire Trust, Skipton or Memorial Hall / Parish Council accounts
 - 6.1.5 Detailed Income & Expenditure by Budget Heading – Cost Centre Report - Current Account – Memorial Hall / Parish Council
 - 6.1.6 Detailed Income & Expenditure by Budget Heading – Cost Centre Report as required for Deposit, Hampshire Trust, Skipton or Memorial Hall / Parish Council accounts
 - 6.1.7 Bank - Cash and Investment Reconciliation - Current Account – Memorial Hall / Parish Council
 - 6.1.8 Bank - Cash and Investment Reconciliation as required for Deposit, Hampshire Trust, Skipton or Memorial Hall / Parish Council accounts
7. Update on investments
8. Documentation - Parish Council Financial Risk Assessment to approve risk ratings
9. Health & Safety
10. Any other urgent business
11. Date of next meeting – to be arranged

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To consider passing a resolution in the following terms:

Exclusion of the public

Part II - That under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the public be excluded during the item(s) in Part II of the agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that if members of the public were present during these items there would be disclosure to them of information relating to:

Below is a link for you to join the meeting:

- 1) Click on the link and then when prompted
- 2) download Zoom (if you do not have it already downloaded)
- 3) Log out
- 4) Re click the link and a box will appear inviting you to join NOTE: If you already have Zoom downloaded you will automatically be invited to the meeting (see 4 above) and will not need to logout and rejoin.

Here is the link:

Michael Kember is inviting you to a scheduled Zoom meeting.

Topic: Finance & General Purposes Committee

Time: Feb 22, 2021 06:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/86584863361?pwd=OWVhbjR6cnUrNXhyd0ZINHJmKy9xQT09>

Meeting ID: 865 8486 3361

Passcode: 184142