

# Bovingdon Parish Council

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## MEMORIAL HALL CHARGES from 1<sup>st</sup> APRIL 2026

EVENTS	ROOM	MON – FRI £ per hour	SAT – SUN Up to 12 noon £ per hour	SAT – SUN 12 noon to 6 p.m. £ per hour	SAT – SUN 6 p.m. to midnight £ per hour
Registered charities	Clubroom Main Hall All Areas	£ 12.08 £ 18.00 £ 22.80	£ 12.08 £ 18.00 £ 22.80	£ 14.48 £ 24.20 £ 32.12	£ 16.76 £ 34.04 £ 40.88
Community User and Individuals	Clubroom Main Hall All Areas	£ 13.12 £ 19.32 £ 30.44	£ 13.12 £ 19.32 £ 30.44	£ 15.48 £ 24.48 £ 38.96	£ 17.80 £ 35.12 £ 51.92
Regular Hirer (minimum 6 bookings)	All Areas	£ 25.08	£ 25.08	£ 34.48	£ 43.04
Commercial User and Public Authorities	Clubroom Main Hall	£ 18.60 £ 23.40	£ 18.60 £ 23.40	£ 20.00 £ 29.00	£ 22.20 £ 38.40

Bookings will be charged according to the number of hours booked, rounded up to the nearest quarter hour and can start on the hour and every quarter hour thereafter.

Bookable areas:      Clubroom - maximum 30 persons  
                            Main Hall, kitchen and garden - maximum 130 persons  
                            Main Hall, kitchen, garden and Clubroom - maximum 160 persons

**DEPOSITS & FEES:** Bookings are confirmed on receipt of a completed 'booking form' and deposit. The deposit and booking form MUST be received within 7 days of the booking being made. Deposits are £250 where alcohol is available and £100 on all other occasions. The hire fee payment MUST be made 14 days before the booking. **Any hire fees or deposit MUST be made via BACS or in cash if within 14 days of the booking.**

**Cancellation Policy:**      Less than 7 days notice      -      100% charge  
                            Less than 14 days notice      -      50% charge