

Bovingdon Parish Council

Parish Council Office
Memorial Hall
High Street
Bovingdon
Herts HP3 0HJ

Tel: 01442 833036
Email: office@bovingdonparishcouncil.gov.uk
Web: www.bovingdonparishcouncil.gov.uk



POLICY FOR THE AWARD OF GRANTS

There are two types of Grant:

1. Grants for 'one off' activities.
2. Grants to clubs or organisations to enable them to introduce improvements or to support their on-going activities.

GRANTS FOR 'ONE OFF' ACTIVITIES – CRITERIA

1. The activity must be of benefit to the community and it should have the support of the Parish Council.
2. If successful, the applicant will agree to produce a short report for the Parish Council on completion of the project and must recognise the Parish Council in any publicity.

GRANTS FOR CLUBS OR ORGANISATIONS – CRITERIA

1. The activity must be of benefit to a significant part of the community.
2. The applicant must demonstrate that the improvement cannot be funded from within its own resources.
3. The applicant will produce a copy of the latest accounts.
4. If successful, the applicant will agree to produce a short report for the Parish Council on completion of the project and must recognise the Parish Council in any publicity.

If the Parish Council agrees to provide a Grant then it will be either a single sum or sufficient to support the improvement/activity.

If the Parish Council agrees to support the project, then the maximum contribution will be £500.

Clubs and Organisations may only apply at intervals of 2 years since their last successful application.
At the discretion of the Parish Council grants for Community events may be applied for yearly.

PROCESS

The application will be submitted to the Finance & General Purposes Committee for consideration and the Committee will make a recommendation to the Parish Council.

The Parish Council's decision will be final.

We will write to all applicants following the Parish Council's decision. Funds will be paid to successful applicants on sight of relevant invoices, which must be authorised by the contact named on the grant application form.

History of Document

15/01/08	Draft written, taken to Finance Committee meeting 14/02/08 v1
08/12/19	Reviewed and updated to pay grant on receipt of invoices and applications can only be made every 2 years v5.1
04/12/20	Reviewed no changes made