

## Meeting of the Bovingdon Parish Council

### Bovingdon Memorial Hall

2 March 2020 starting at 7.30 p.m.

**Present:**

Councillor Graham Barrett (Chairman)  
Councillor Alison Gunn  
Councillor Julia Marshall  
Councillor Ben Richardson  
Councillor Julie Steer  
Councillor Dave Stent  
Councillor Philip Walker  
Councillor Adrian Watney  
Councillor Pauline Wright

**Also present:**

Herts County Councillor Richard Roberts  
Mike Kember, Parish Clerk

**Representatives from the Village:**

None

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| 1.  | <b>Apologies for Absence</b><br><b>To receive any apologies for absence</b><br>Apologies for absence were received from Dacorum Borough Councillors Gbola Adeleke and Stewart Riddick and Councillor Hugh Schneiders.   |  |
| 2.  | <b>Declaration of Interests linked to any of the Resolutions</b><br><b>To receive any declarations of interest</b><br>There were no Declarations of Interest.   |  |
| 3.  | <b>Public Question Time</b>   |  |
| 3.1 | <b>Public toilets at The Memorial Hall</b><br>Councillor Julie Steer reported that there have been some anti-social behavior issues with a group of young people congregating in the toilets on several occasions recently. As a result, it was agreed to lock the toilets at 15.00 each day.   |  |
| 3.2 | <b>Flooding in Green Lane</b><br>Councillor Pauline Wright expressed concern over the problems caused by flooding in this area. Councillor Schneiders suggested that this could be resolved by digging a soakaway and allowing the water to go on to the land owned by the Boxmoor Trust. He undertook to speak to the Trust. Councillor Richard Roberts was in agreement with this proposal. |  |
| 4.  | <b>Minutes – to approve the minutes of the meeting held on 6 January 2020</b><br>Those Councillors present agreed that the minutes of the meeting of Bovingdon Parish Council held on 6 January 2020 were a true representation of the meeting and the minutes were signed by Councillor Barrett.   |  |
| 5.  | <b>Matters arising from the minutes of the meeting held on 6 January 2020</b>   |  |

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| 5.1          | <p><b>Grant to Bovingdon Community Library</b><br/>The Parish Clerk confirmed that the Library has been informed of the award of a grant of £300 for the purchase of storage cabinets.</p>   |  |
| 5.2          | <p><b>The Memorial Hall – 100<sup>th</sup> anniversary in 2021</b><br/>Councillor Steer has been in contact with the Bovingdon Players who are also celebrating their 100<sup>th</sup> birthday. Their first production in 1921 was ‘Scenes from School for Scandal’. It is hoped that there may be a joint celebration.</p>   |  |
| 6.           | <p><b>Crime Report</b><br/>Apologies received from PC Karl Diggins and PCSO Bardhyl Agallili. The Parish Clerk circulated the Crime Figures for January and February 2020, which were noted.</p>   |  |
| 7.           | <p><b>Neighbourhood Planning</b><br/>Councillor Marshall reported that the work undertaken by the facilitator had not proved to be very productive. As the Borough Council were not minded to reveal details of the local plan at this stage, the Neighbourhood Steering Group are looking at all the sites put forward in the parish for development and carrying out an initial assessment on each of them. The Group will review these again against other criteria when they next meet on 18 March 2020. The sub-groups are writing up their policies.</p> |  |
| 8.<br>8.1    | <p><b>To receive and adopt the following Committee reports:<br/>Minutes of the Planning Committee meetings held on 16 December 2019, 6 January and 27 January 2020</b><br/>Resolved that the minutes of these meetings as circulated, be received and adopted.</p>   |  |
| 9.<br>9.1    | <p><b>Feedback from Chairman of Committees:<br/>Finance &amp; General Purposes Committee</b><br/>Councillor Steer confirmed that the investments with the Hampshire Trust Bank are all in place. However, with the Skipton Building Society the signatories are currently the Parish Clerk, Responsible Financial Officer and herself. It is proposed that the Parish Clerk and Responsible Financial Officer should be removed from the account and Councillors Barrett and Walker substituted. Two out of the three signatories can authorise changes.</p>   |  |
| 9.1.1<br>(a) | <p><b>Resolutions to be considered from the Finance &amp; General Purposes Committee: Proposer – Councillor Julie Steer<br/>That the Council reviews the signatories on the three Skipton Building Society Investment Accounts</b><br/>It was proposed, seconded and agreed that the Parish Clerk and Responsible Financial Officer names should be removed from the account and Councillors Barrett and Walker substituted.</p>   |  |
| 9.2          | <p><b>Memorial Hall Management Committee</b><br/>Councillor Steer reported that some general maintenance had taken place but otherwise is was quiet.</p>   |  |
| 9.3          | <p><b>Outdoors Committee</b><br/>Councillor Stent to have a follow-up meeting with Councillor Richard Roberts, Andrew Freeman, Strategy &amp; Project Management, Herts CC and Phil Denton, Arup on 10 March 2020 to look at a scheme to improve the area in front of the Co-op. There has also been a productive first meeting with the High Street Working Group.</p>  |  |

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|     | <p>Consideration is being given to creating one large pond on Bovington Green as opposed to the two smaller ponds that exist.</p> <p>Comments have been received that the dog waste bins have not been emptied and are overflowing on the pathway from Hamer Close to Green Lane. This has already been reported to Dacorum Borough Council. This matter will also be mentioned to the Sunnyside Rural Trust to report if they notice similar problems.</p> <p>Councillor Richard Roberts reported that there was still £17k left in his annual Highways budget of £90k. He was asked to look into the possibility of renovating the footpath leading from the Bobsleigh Hotel to the Halfway House.</p> <p>Councillor Stent to report fallen tree on Hempstead Road.</p> <p><b>Highways update</b><br/>Agreed that Councillor Roberts will send the Parish Council a list of the proposed works for 2019 - 20 and 2020 -21.</p> | <p>Councillor Roberts</p> <p>Councillor Stent</p> <p>Councillor Roberts</p> |
| 9.4 | <p><b>Personnel Committee</b><br/>The Committee last met on 19 June 2018. It may be necessary to arrange a meeting in the near future to review the annual staff appraisals and to update policies and procedures.</p>   |   |
| 9.5 | <p><b>Planning Committee</b><br/>The Committee has met three times since the last meeting of the Parish Council and considered 18 applications.</p> <p>Councillor Steer asked councillors to review the list of new properties that may be eligible for CIL receipts.</p>  |   |
| 10. | <p><b>To discuss the commemoration of VE Day 75 over the weekend 8<sup>th</sup> – 10<sup>th</sup> May 2020</b><br/>Councillor Marshall reported that the Parish Council are holding a Tea Party, with music and dancing at the Memorial Hall on <b>Saturday, 9<sup>th</sup> May</b> from <b>4pm to 7pm</b>. Tickets will be £12 and available from the Parish Office. It is hoped that people will dress in 1945 style, if they can. Do join us for this special occasion!</p> <p>Councillor Richard Roberts left the meeting at 8.20 p.m.</p> <p>Councillor Stent suggested that the possibility of the Parish Council arranging more fund raising events. He undertook to organise a quiz night.</p>   | <p>Councillor Stent</p>   |
| 11. | <p><b>Health &amp; Safety</b><br/>There was nothing to report.</p>   |   |
| 12. | <p><b>Bovington Parish 10k – 6 September 2020</b><br/>Councillor Steer reported that the arrangements are on track. Councillor Roberts has agreed to give a grant of £300. In addition, a grant of £950 has been received from the Box Moor Trust and one for £300 from Dacorum Community Trust.</p>   |   |
| 13. | <p><b>Christmas Street Fayre / Christmas lights switch-on – 29 November 2020</b><br/>Councillor Gunn reported that there had been a very useful meeting held with Loretta Anderson from Community Action Dacorum, who has been involved in organising community events in Dacorum for many years. Gary Cullum has volunteered to become involved in</p>  |   |

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|     | <p>organising the Christmas event and is liaising with the Parish Council and Tracey Wood.</p>   |  |
| 14. | <p><b>Feedback from Claire Norton, the Council's Representative on Bovingdon Primary Academy</b><br/>In the absence of Claire Norton there was no report.</p>  |  |
| 15. | <p><b>Feedback from Kathy Banks, the Council's Representative on Friends of The Mount</b><br/>Kathy Banks has resigned from the Friends since the group has been taken over by HACRO.</p>  |  |
| 16. | <p><b>Feedback from Councillor Ben Richardson, the Council's Representative on Community Safety</b><br/>Councillor Richardson reported that the work of the DriveSafe group has been hampered by the bad weather during February. The Police are purchasing a bespoke van with specialist equipment to be used initially by volunteers to help reinforce the message of the DriveSafe Campaign. It is proposed to have a six-month pilot scheme. Two volunteers are currently under-going training. If the pilot proves successful, then paid staff will use the van.</p> <p>The Police &amp; Crime Commissioner is now responsible for the Fire &amp; Rescue Service and is considering the use of Emergency Services volunteers, rather than Citizen's Patrols. There are currently six volunteers being vetted. Special work gear is being designed and pamphlets about the patrols being produced. The volunteers are undergoing training. Initially there will be a twelve-month pilot and this will probably be focussed on Bovingdon.</p> |  |
| 17. | <p>The work being undertaken as part of the Feasibility Study to improve the Gateway Features in the Chipperfield, Chesham and Hempstead Roads and the Advisory Part Time 20 mph Speed Limit in the High Street to improve the safety for children attending the Bovingdon Primary Academy has been merged with the work to improve the area in front of the Co-op. This will all be carried out by Arup.</p>  |  |
| 18. | <p><b>Feedback from Councillor Steer the Council's representatives on the Bovingdon Community Library</b><br/>Councillor Steer reported that it was business as usual.</p>   |  |
| 19. | <p><b>Any other urgent business</b><br/>There were no other items of urgent business.</p> <p><b>Date of next meeting</b><br/>Monday 11 May 2020 at 8.30 p.m. in the Memorial Hall - The <b>Annual Parish Meeting</b> will be held at 7.30 p.m. prior to the <b>Annual Meeting of Bovingdon Parish Council</b> and complimentary tea and coffee will be available prior to the start of the meetings at 7.15 p.m. The Planning Committee meeting will start at 6.00 p.m. The speaker at the Annual Parish Meeting will be Katie Price, newly appointed Governor of The Mount Prison</p> <p>Meeting ended 8.50 p.m.</p>  |  |