

## Meeting of Bovingdon Neighbourhood Plan Steering Group

Memorial Hall

7:30pm on Tuesday 14<sup>th</sup> January, 2020

### **Attendees:**

Jacqueline Veater – Planning Consultant

June Gossling – Minutes Secretary

Clare Norton

Michelle Hilditch

Neil Crockett

Hugh Schneiders

Jenny Thomas

Anne Barratt

Graham Barratt

Ben Richardson

Brad Gunn

Alison Gunn

### **Apologies:**

Julia Marshall

Peter Jarman

Hannah Beauchamp

Dave Stent

Phil Walker

Geraint Whalley

Pauline Wright

John Hislam

Carole Syms

Steven Bowen

Paul Campbell

### **Chairman:**

In the absence of JM, JV took the chair

### **1. Declarations of Interest**

JV said that in the interest of transparency the group should keep an up to date Declarations of Interest record. JM to ask Mike Kember if he would create one. **JM**

### **2. The minutes of the meeting on 10<sup>th</sup> December 2019 were agreed**

JG to add Gary Cullum to the list of attendees during the pre-meeting about Bovingdon Market traffic congestion. **JG**

#### **Outstanding Actions:**

JV to send John Hislam a template for writing up his survey **JV**

JV to upload the National Trust document about Neighbourhood Plans to Dropbox **JV**

JV to send example Neighbourhood Plans and templates to the Business Group **JV**

JV to send assessment criteria to the Housing Group **JV**

### **3. Update on Derek Stebbings' (BNPSG Facilitator) Meeting with DBC**

JV said that a meeting has been arranged to take place on 21<sup>st</sup> January between DS and the Assistant Director Planning, Development and Regeneration at Dacorum to help the NP process move forward.

JV explained that BNPSG should press ahead with the first draft of the NP even though Dacorum has not released its site allocations or provided an indicative housing figure for Bovingdon yet. It would be to BNPSG's advantage to have its preferred development sites documented or preferably the Neighbourhood Plan adopted in advance of the borough's release date for their Local Plan consultation.

JV will ask DS to calculate the development quota that Dacorum is likely to require in Bovingdon and share this information with the Housing Group. **JV**

JV said that she would attend the next Housing Group meeting. **JV**

### **4. Presentation: How a Completed Neighbourhood Plan Looks (Thundridge NP)**

JV gave a presentation of a NP for a small rural village in the Borough of East Herts which has been submitted following three stages of public consultation. Although Bovingdon is a much larger parish our document will follow the same pattern: Introduction, Process Summary, Vision and Objectives,

followed by Neighbourhood Policies for Housing, Community Heritage & Environment, Transport & Business and finally an Implementation Policy & Appendices.

Thundridge's NP is particularly helpful from the environmental perspective with key policies on heritage, views, green spaces, biodiversity, green corridors etc.

JV will put Thundridge's pre-submission plan in Dropbox.

**JV**

## **5. Progressing the Bovingdon Neighbourhood Plan**

JV gave a brief presentation of what the BNP would look like and will put this on Dropbox **JV**

The plan will need to include a table to show that objectives are matched to policies.

Housing policies should appear first as this is a priority for the community.

Each group should now identify which policies they need and send drafts to JV to populate the NP.

**Timeline:** Members asked JV to provide them with a timeline of next steps in the process. She agreed to do this. A public consultation at the end of March was discussed but a decision on this should be arranged once the mediator DS reports back on his meeting with Dacorum. **JV**

**Assets of Community Value:** The government wants communities to create its own 'Local List' of Non-designated Heritage Assets ranging from bridges to gateposts and buildings, that are not statutorily listed. JV said that a register of Listed Buildings was available on Historic England's website <https://historicengland.org.uk/listing/the-list/> or on Magic Maps <https://magic.defra.gov.uk/>

**Knebworth Neighbourhood Plan:** JV offered to give a future presentation of the NP for Knebworth once the KNP has been submitted. The community is larger than Thundridge and has more in common with Bovingdon.

Meeting ended at 8.50 pm

### **Next Meeting**

**Tuesday 11<sup>TH</sup> February at 7:30pm in the Memorial Hall**

**JV gave her apologies**