

## Bovingdon Parish Council

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Meeting of the Outdoors Committee  
held in The Memorial Hall, High Street, Bovingdon  
on  
27 January 2020 starting at 7.30 p.m.

**Present:**

Councillor Graham Barrett  
Councillor Alison Gunn  
Councillor Julia Marshall  
Councillor Ben Richardson  
Councillor Hugh Schneiders  
Councillor Dave Stent (Chairman)  
Councillor Philip Walker  
Councillor Adrian Watney

**Also present:**

Matt Felix, Site Coordinator - Northchurch, Sunnyside Rural Trust (SRT)  
Mike Kember, Parish Clerk

**Residents:**

None

<b>1.</b>	<b>Apologies for absence</b>	
	There were apologies for absence received from Councillors Julie Steer and Pauline Wright.	
<b>2.</b>	<b>Declaration of Interests linked to any of the items</b>	
	There were no Declarations of Interest.	
<b>3.</b>	<b>Minutes of the meeting held on 14 October 2019</b>	
	It was agreed by those present at the meeting, that the minutes of the meeting held on 14 October 2019 were a true representation of the meeting and were signed by Councillor Dave Stent.	
<b>4.</b>	<b>Matters arising from the Minutes of the meeting held on 14 October 2019 – not on the agenda</b>	
<b>4.1</b>	<b>The former Bull Pub sign, Chipperfield Road</b>	
	Agreed that the sign will be offered to the residents living in the converted Bull Pub in exchange for them taking out a year's gold sponsorship for the Christmas Lights costing £200.	Parish Clerk
<b>4.2</b>	<b>Creation of additional off-street parking</b>	
	Councillor Steer has been in contact with Gill Martinez, Dacorum BC about the possibility of creating additional parking spaces on the grassed areas in Old Dean and Austins Mead.	Councillor Steer
<b>4.3</b>	<b>Parish Paths Partnership Scheme (P3) 2019 - funding</b>	
	The Parish Clerk reported that the new finger signposts are being made and arrangements are in hand for Sunnyside Rural Trust to carry out the resurfacing works.	Parish Clerk
<b>4.4</b>	<b>High Street Project update</b>	

	Councillor Stent is arranging a meeting of the High Street Working Group.	
	Councillor Stent reported that he had progressed with County Councillor Richard Roberts the proposals to improve the parking area outside of the Co-op and it had been confirmed that Andrew Freeman, Strategy & Project Management, Herts CC is working on the Feasibility Study for the project.	Councillor Stent
<b>4.5</b>	<b>Booklet of village footpaths</b>	
	A sum of £3k (Special Project) has been set aside to produce a booklet of village footpaths and to have a display board with a map of the footpaths. If possible the cost will be offset with grants from the P3 Partnership / The Box Moor Trust. Agreed that a Working Group consisting of Councillors Julia Marshall, Julie Steer, Pauline Wright and Ben Richardson be set up to take this project forward.	Councillors Julia Marshall, Julie Steer, Pauline Wright and Ben Richardson
<b>5.</b>	<b>Report from Sunnyside Rural Trust (SRT) on Village Warden contract</b>	
	Matt Felix Site Coordinator - Northchurch was welcomed to the meeting and gave a brief review of the work undertaken by SRT over the past year. His report had previously been circulated to members of the Committee.	
	Councillors Barrett and Stent and the Parish Clerk had met with Matt Felix on 22 January 2020 to discuss the progress of the contract and to clarify additional items of work to be undertaken by SRT.	
	<b>Specific items under consideration:</b>	
	<ul style="list-style-type: none"> <li>• <b>Vehicle damage to grass verge on Bovingdon Green</b> - SRT asked to provide a 'No parking' sign on the gate leading to the Green by the memorial plaque.</li> <li>• <b>Trees</b> - SRT to replace the hornbeam with a lime tree on Bovingdon Green. Matt Felix confirmed that arrangements are in hand to provide bark beds around the young oak trees on Bovingdon Green; the flowering cherry trees outside of Archway flats and the new trees in Hyde Meadows.</li> <li>• <b>New Flower Bed by side of Memorial Hall</b> – to be enlarged. Plaque to Margaret Horwood to be fitted to oak post and installed in flower bed. Replace existing posts with oak ones.</li> <li>• <b>Grass cutting</b> – SRT to carry out a first 'cut' in the season and a last one in September / October.</li> </ul>	Parish Clerk / Matt Felix
	Councillor Barrett reported that Dacorum BC are replacing the posts around Bovingdon Green as needed using round ones instead of square. As a result it is not uniform and agreed that Councillor Barrett should negotiate with Rob Cassidy a joint arrangement to replace them.	Councillor Barrett
<b>6.</b>	<b>2019-20 Budget – spend to 24 January 2020</b>	
	The Responsible Financial Officer had produced details of spend to 24 January 2020, which were noted.	
	There is a budget of £10k for High Street Furniture and it was agreed that SRT would provide a quote for repainting the lighting columns silver in the High Street.	Matt Felix / Parish Clerk

<b>7.</b>	<b>Project updates:</b>	
<b>7.1</b>	<b>Future maintenance of The Docks and the pond on Bovingdon Green</b>	
	Pond on Bovingdon Green – the Parish Clerk was asked to obtain three quotes for removing the bund to make one large pond.	Parish Clerk
	Following advice received from the Countryside Management Services it was agreed to install gullies to allow more surface water to make its way into the pond and to recreate one area of the pond that is clear of marginal water plants. Councillor Stent to meet with Matt Felix to discuss.	Councillor Stent / Matt Felix
	Councillor Stent to monitor the Docks.	Councillor Stent
	Councillor Phil Walker arrived at 7.50 p.m.	
<b>7.2</b>	<b>Maintenance of The Millennium 2000 sign</b>	
	Marc Jarman has been asked to quote for refurbishing / repainting the sign.	Councillor Stent
<b>8.</b>	<b>Health &amp; Safety</b>	
	Nothing to report.	
<b>9.</b>	<b>Any other business</b>	
<b>9.1</b>	<b>Flooding in Green Lane</b>	
	Councillor Schneiders suggested that this could be resolved by digging a soakaway and allowing the water to go on to the land owned by the Boxmoor Trust. He undertook to speak to the Trust.	Councillor Schneiders
<b>9.2</b>	<b>Public Access Defibrillators</b>	
	A letter has been received from London Hearts Charity encouraging local councils to install additional public access defibrillators. There are currently two, one at The Memorial Hall and the other on the Cricket Pavilion on Bovingdon Green. Agreed to investigate the possibility of installing additional units at The Halfway House Pub and near to Bovingdon Airfield.	Parish Clerk
<b>10.</b>	<b>Date of next meeting</b>	
	Monday 23 March 2020 starting at 7.30 p.m. in the Memorial Hall	All to note
	Meeting closed at 8.05 p.m.	