

## Meeting of the Bovingdon Parish Council

Bovingdon Memorial Hall

1 July 2019 starting at 7.30 p.m.

### Present:

Councillor Ben Richardson  
Councillor Hugh Schneiders  
Councillor Julie Steer  
Councillor Dave Stent (Chairman)  
Councillor Philip Walker  
Councillor Pauline Wright

### Also present:

Dacorum Borough Councillor Stewart Riddick  
Mike Kember, Parish Clerk

### Representatives from the Village:

None

1.	<b>Apologies for Absence</b> <b>To receive any apologies for absence</b> Apologies for absence were received from Herts County Councillor Richard Roberts, Dacorum Borough Councillor Gbola Adeleke and Councillors Graham Barrett, Alison Gunn, Julia Marshall and Adrian Watney.  In the absence of Councillor Barrett, Councillor Dave Stent was elected to be Chairman of the meeting.	
2.	<b>Declaration of Interests linked to any of the Resolutions</b> <b>To receive any declarations of interest</b> There were no Declarations of Interest.	
3.	<b>Public Question Time</b> There were no matters raised.	
4.	<b>Minutes – to approve the minutes of the meeting held on 3 June 2019</b> Those Councillors present agreed that the minutes of the meeting of Bovingdon Parish Council held on 3 June 2019 were a true representation of the meeting and the minutes were signed by Councillor Stent.	
5.	<b>Matters arising from the minutes of the meeting held on 3 June 2019</b>	
5.1	<b>Proposal to install new electricity cable and BT Cabinet on land adj. to the Docks (O/s 4 Chipperfield Road)</b> The Parish Clerk confirmed that the Wayleave Agreement had been signed giving BT permission to undertake these works and that the necessary payment had been received.	
5.2	<b>The former Bull Pub Sign (adj. to the Docks)</b> Councillor Hugh Schneiders confirmed that he will remove the sign and make good the pavement.	Councillor Schneiders

5.3	<p><b>Highway matters</b> The Parish Clerk confirmed that he will arrange a meeting with Councillors Richard Roberts, Graham Barrett, Dave Stent and Ben Richardson to investigate a scheme to improve the parking area outside of the Co-op including the introduction of parking restrictions and the provision of a disabled parking bay.</p> <p>Councillor Stent reported that he had met with County Councillor Richard Roberts to look at various issues in the High Street.</p>	Parish Clerk
6.	<p><b>Crime Report</b> In the absence of a police representative there was no report, although the Parish Clerk had circulated the crime figures to the end of May.</p> <p>The council is aware of drug related issues and Councillor Richardson has written to the police as there are non-reported on the latest report. It was noted that these may appear in the June figures.</p> <p>Councillor Stent reported that drugs are being offered to children at the Bovingdon Primary Academy, and that this is being investigated.</p>	
7.	<p><b>Neighbourhood Planning</b> In the absence of Councillor Marshall there was no report, although it was confirmed that the Open Day scheduled for 7 July 2019 has been postponed.</p>	
8.1	<p><b>To receive and adopt the following Committee reports:</b> <b>Minutes of the Finance &amp; General Purposes Committee meetings held on 10 December 2018 and 20 May 2019</b> Resolved that the minutes of these meetings as circulated, be received and adopted.</p>	
8.2	<p><b>Minutes of the Outdoors Committee meeting held on 4 February 2019</b> Resolved that the minutes of this meeting as circulated, be received and adopted.</p>	
8.3	<p><b>Minutes of the Planning Committee meetings held on 14 May and 3 June 2019</b> Resolved that the minutes of these meetings as circulated, be received and adopted.</p>	
9.	<p><b>Feedback from Chairman of Committees:</b> <b>Finance &amp; General Purposes Committee</b> Councillor Steer reported that the Committee had met on 20 June 2019 and had approved the Annual Accounts 2018 – 19 for the Memorial Hall including the Revenue Account, Balance Sheet and List of Payments. Councillor Steer and the Parish Clerk have been asked to calculate the cost of staff time used in the administration of the Memorial Hall and to cost the Parish Council usage of the Memorial Hall.</p>	Councillor Steer / Parish Clerk
9.1.1	<p><b>Resolutions to be considered from the Finance &amp; General Purposes Committee:</b></p>	

(a)	<p><b>To receive and approve the Memorial Hall Final Accounts 2018/19</b>  It was proposed by Councillor Steer and seconded by Councillor Stent and resolved to approve the Memorial Hall Final Accounts 2018/19.</p>	
(b)	<p><b>To receive and approve the Memorial Hall Payments Schedule 2018/19</b>  It was proposed by Councillor Steer and seconded by Councillor Richardson and resolved to approve the Memorial Hall Payments Schedule 2018/19.</p>	
(c)	<p><b>To receive and approve the list of proposed Parish Council and Memorial Hall Investments</b>  It was proposed by Councillor Steer and seconded by Councillor Walker and resolved to approve the list of proposed Parish Council and Memorial Hall Investments as follows:  £20k (BPC) and £20k (MH) into a Skipton 1 year bond current rate 1.5% and £55k (BPC) and £40k (MH) into a Hampshire Trust Bank 90-day notice account current rate 1.5%.</p> <p>Councillor Steer reported that the Internal Auditor has signed off the Parish Council Final accounts for 2018 – 19.</p>	
9.2	<p><b>Memorial Hall Management Committee</b>  Councillor Steer reported that the Committee will need to meet in August.</p>	Parish Clerk
9.3	<p><b>Outdoors Committee</b>  The Committee had met on 17 June 2019. The contract is working well with the Sunnyside Rural Trust. There is a huge workload for the Committee and it has been agreed to produce short / medium and long term plans.</p>	
9.4	<p><b>Personnel Committee</b>  The Committee last met on 19 June 2018.</p>	
9.5	<p><b>Planning Committee</b>  The Committee has met once since the last meeting of the Parish Council and considered 3 applications.</p>	
10.	<p><b>Health &amp; Safety</b>  There was nothing to report.</p>	
11	<p><b>Bovingdon Parish 10k – 1 September 2019</b>  Councillor Steer reported that arrangements are well in hand and that Wilson’s of Bovingdon will be supporting the event.</p>	
12.	<p><b>Feedback from Claire Norton, the Council’s Representative on Bovingdon Primary Academy</b>  In the absence of Claire Norton there was no report.</p>	
13.	<p><b>Feedback from Kathy Banks, the Council’s Representative on Friends of The Mount</b>  In the absence of Kathy Banks there was no report.</p>	
14.	<p><b>Feedback from Councillor Ben Richardson, the Council’s Representative on Community Safety</b></p>	

Councillor Richardson gave feedback as follows:

**DriveSafe Campaign**

The Group has been running for three years and it is proposed to have a leaflet drop to encourage more volunteers, particularly from the Chipperfield Road area.

**Road Safety Fund**

Councillor Richardson continues to monitor developments with the Hertfordshire Road Safety Partnership to implement Options 1 and 2 of the Feasibility Study.

**CCTV Crime Prevention**

A Borough Council representative has made a visit to the village with a contractor to come up with a proposal and price. They are currently waiting for a price on some lamp posts as the best solution would be to replace a couple of the existing lamp posts with new ones that are capable of supporting both the light and camera. Hopefully this will be later this week and then a presentation will be made to a future meeting of the Parish Council.

**Citizen Patrols (Community Watch)**

A final document will be presented to the Herts Chief Officers Group in August and then it will go to the Strategy Group of the Police & Crime Commissioners Office in September.

**Dacorum Community Safety Partnership**

Still awaiting a date for the next meeting of the Dacorum Community Partnership.

**15. Feedback from Councillors Steer and Watney the Council's representatives on the Bovingdon Community Library**

Councillors Steer reported that the AGM will be held in August. The volunteer group has been running for a year and several new people have offered to join the Committee. The group has started two new initiatives - Toddler Tales on a Friday between 09:15 and 09:45 and is taking part in the Summer Reading Challenge on 13 July 2019, which is focussing on 50 years of landing on the moon.

**16. Any other urgent business**

There was no other urgent business.

**17. Date of next meeting**

Monday 2 September 2019 at 7.30 p.m. in the Memorial Hall

A resolution was passed in the following terms:

**Exclusion of the public**

Part II - That under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the public be excluded during the item(s) in Part II of the agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that if members of the public were present during these items there would be disclosure to them of exempt information relating to an organisation:

<p><b>18.</b></p>	<p><b>Grant to St Lawrence Church</b>  A request has been received from the Church for a grant towards the cost of replacing seven pathway lights. The Parish Clerk was asked to find out how many quotes had been sought and to obtain copies of the last years audited accounts.</p>	
<p><b>19.</b></p>	<p><b>Evergreens</b>  An informal request had been received to consider providing help to subsidise their Hall hire charges. As the council has already given the club long term preferential arrangements to help defray the hire costs it was agreed that it would not be possible to give further financial support.</p> <p>Meeting ended 8.45 p.m.</p>	

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