

## Bovingdon Parish Council

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Meeting of the Outdoors Committee  
held in The Memorial Hall, High Street, Bovingdon  
on  
4 February 2019 starting at 7.15 p.m.

**Present:**

Councillor Graham Barrett  
Councillor Alison Gunn  
Councillor Julia Marshall  
Councillor Ben Richardson (Chairman)  
Councillor Julie Steer

**Also present:**

Matt Felix, Site Coordinator - Northchurch, Sunnyside Rural Trust  
Mike Kember, Parish Clerk

	In the absence of Councillor Dave Stent, Councillor Ben Richardson chaired the meeting.	
<b>1.</b>	<b>Apologies for absence</b>	
	There were apologies for absence received from Councillors Dave Stent, Adrian Watney and Pauline Wright.	
<b>2.</b>	<b>Declaration of Interests linked to any of the items</b>	
	There were no Declarations of Interest.	
<b>3.</b>	<b>Minutes of the meeting held on 18 October 2019</b>	
	It was agreed by those present at the meeting, that the minutes of the meeting held on 18 October 2018 were a true representation of the meeting and were signed by Councillor Ben Richardson.	
<b>4.</b>	<b>Matters arising from the Minutes of the meeting held on 18 October 2018 – not on the agenda</b>	
<b>4.1</b>	<b>Vehicle damage to grass verge on Bovingdon Green</b>	
	The Parish Clerk had written to the Borough Council querying the possibility of putting a 'No parking' sign on the gate leading to the Green by the memorial plaque. To date there had been no reply and the Parish Clerk was asked to follow this up.	Parish Clerk
<b>4.2</b>	<b>Bovingdon Green – oak sapling</b>	
	The plaque has been mounted on a post in front of the sapling.	
<b>4.3</b>	<b>Highway issues</b>	
	Councillor Julie Steer gave an update on the list of our priorities given to Councillor Richard Roberts for consideration from his Locality budget.	Councillor Steer
	Councillor Roberts has had a meeting with Peter Wright, Herts Highways. The key work for Bovingdon includes the removal of bollards and work to pavements that runs by the school and the scout hut. He has confirmed that the hedges on the Chipperfield Road should be cut shortly and the disabled bay outside the shops is in hand.	
	Other items being dealt with are:	

	<ul style="list-style-type: none"> <li>• Parking area in front of shops is starting to deteriorate but will not be repaired in current financial year.</li> <li>• Marking out of disabled parking bay in front of shops – agreed and to be done.</li> <li>• Removal of concrete bollards outside school gates next to Memorial Hall – in hand</li> <li>• White lines on the road junction on Hawkins Way / Newhouse Road to be re-instated – agreed and in hand</li> <li>• Resurfacing of pavements – approx. £21k allocated in 2019 – 20 to carry out work to pavements in Hamilton Mead and some in Old Dean</li> </ul>	
<b>4.4</b>	<b>Replacement of tree outside the library</b>	
	Sunnyside Rural Trust will remove the dead tree.	
<b>4.5</b>	<b>BT telephone boxes</b>	
	The abandoned telephone boxes in Water Lane near to the former 'Royal Oak Pub' and in the High Street near the Memorial Hall have been removed.	
<b>4.6</b>	<b>Bid for funding from PCC's Road Safety Fund</b>	
	Councillor Richardson reported that we are awaiting to hear whether our bid for funding has been successful from the PCC Road Safety Fund.	
<b>4.7</b>	<b>Bovingdon Green bollards around Cricket Club car park</b>	
	To be discussed at the meeting to be held on 19 February 2019 with the Sunnyside Rural Trust and Simon Coultas from Dacorum Borough Council.	Councillor Barrett / Parish Clerk
<b>4.8</b>	<b>Replacement of the Village Warden contract</b>	
	A three year contract has been agreed with Sunnyside Rural Trust.	
<b>5.</b>	<b>Report from Sunnyside Rural Trust on Village Warden contract</b>	
	Matt Felix Site Coordinator - Northchurch was welcomed to the meeting and gave a brief report on the first month's operation of the contract. It has been a busy month and the villagers have been very friendly towards the clients.	
<b>6.</b>	<b>2018-19 Budget – spend to 31 December 2018</b>	
	<p>The RFO had circulated details of spend by the Committee to the 31<sup>st</sup> January. Noted that there is an overall underspend and so agreed to seek estimates of cost for the following work:</p> <ul style="list-style-type: none"> <li>• Map of Parish footpaths to be displayed on a new noticeboard - Councillor Marshall</li> <li>• Sunnyside Rural Trust to provide quotation for undertaking tasks listed during the High Street Walkabout held on 5 October 2018</li> <li>• Resurfacing several small sections of Rights of Way – Parish Clerk</li> <li>• Extending footpath from Bowls Club to Play area – Parish Clerk</li> <li>• Seek advice on future management of the pond on Bovingdon Green – Parish Clerk</li> <li>• Obtain quote from Sunnyside Rural Trust to repaint refurbish bus shelters and benches – Councillor Steer</li> </ul>	
	Agreed to accept the quotation received from The Garden Company for the maintenance of the pond on Bovingdon Green and the Docks for 2019 – 20.	
	Councillor Richardson undertook to talk to Simon Brown, Herts Road Safety Partnership regarding the installation of a Matrix sign in the Chipperfield Road.	Councillor Richardson

<b>7.</b>	<b>Budget 2019 - 2020</b>	
	Nothing to report.	
<b>8.</b>	<b>High Street Project update</b>	
	In consultation with the Parish Council, Herts County Council have appointed Lambert Smith Hampton to provide advice on the feasibility of redeveloping public sector assets in Bovington. The cost will be split between the County, Borough and Parish Councils.	
<b>9.</b>	<b>Christmas Street lighting / Street Fayre</b>	
	The inaugural Christmas Lights switch-on was very successful and a number of positive comments have been received. A de-brief meeting is to be held with the contractor on 6 February 2019. The next Christmas Street Fayre is to be held on Sunday 1 December 2019.	
<b>10.</b>	<b>Health &amp; Safety</b>	
<b>10.1</b>	<b>CCTV</b>	
	Following a number of 'break-ins' in the High Street, the possibility of installing CCTV will be discussed at a meeting to be held on 27 February 2019 with Dacorum CCTV Centre, the Police and Councillor Richardson on behalf of the Parish Council.	Councillor Richardson
<b>11.</b>	<b>Any other business</b>	
<b>11.1</b>	<b>Asian Hornet</b>	
	Councillor Richardson mentioned that any suspected sightings of the Asian Hornet should be reported immediately using the following contacts: Locally (Ben Richardson): <a href="mailto:administrator@westhertsbees.org.uk">administrator@westhertsbees.org.uk</a> West Herts Bees website: <a href="http://www.westhertsbees.org.uk/?page_id=222">http://www.westhertsbees.org.uk/?page_id=222</a> Download App to report sightings: <a href="https://www.gov.uk/government/news/new-app-to-report-asian-hornet-sightings">https://www.gov.uk/government/news/new-app-to-report-asian-hornet-sightings</a>	
<b>11.2</b>	<b>HAPTC Seminar</b>	
	A Countryside & Rights of Way Seminar is being held on 13 March 2019 – details of the course were passed to Councillor Marshall	
<b>12.</b>	<b>Date of next meeting</b>	
	To be arranged. Agreed meetings will be held on Wednesdays and start at 7.00 p.m.	All to note
	Meeting closed at 9.10 p.m.	