

## Meeting of Bovingdon Neighbourhood Plan Steering Group

### Memorial Hall

7:30pm on Tuesday 11<sup>th</sup> December 2018

#### **Attendees:**

Julia Marshall  
Anne Barrett  
Gary Gadston  
Dave Stent  
Jenny Thomas  
Clare Norton  
James Cosgrave  
Ben Richardson  
Ros Goodyear  
John Hislam  
Neil Crockett  
Geraint Whalley

Peter Jarman  
Stephen Watkins  
Romayne Watkins

#### **Apologies:**

Jacqueline Veater – Planning Consultant  
Brad Gunn  
Steve Bowen  
Paul Campbell  
Ross Dorras  
Neil Maxwell  
Tracy Wood  
Hugh Schneiders

### Welcome

1. **The minutes of the meeting on 13<sup>th</sup> November 2018 were agreed**

2. **Matters Arising - No matters arising**

3. **Communications Group Update**

Volunteer flyers have been distributed around the village and on social media. Two people have volunteered thus far as a result. Flyers were distributed to all members of the group to give out to friends and neighbours. We need at least 40 people to deliver leaflets and it is vital all members of the group and the parish council assist.

***JM to circulate list of rounds & ALL to sign up for a delivery round***

GG has designed flyers for the Open Day, which will be printed up and distributed after Christmas. DS has produced a banner advertising the Open Day, which will be put up on the docks during the week following Christmas. We will need to circulate the flyers widely and advertise heavily on social media and BPC website.

***Communications Group to meet and plan strategy***

4. **Update on Survey**

First draft of the survey has been uploaded on to Drop Box, it is not complete – the Housing section has not been done. Subgroups to meet and review.

***JM to get quotes for printing.***

5. **Open Day**

AB & DS to collect display boards from DBC, Rebecca Williams, on the Thursday or Friday; they will fit into a large estate car.

Format:

- At least one person to meet and greet each visitor; count numbers via a clicker system  
**RG & AB**
- Introduction board(s), explaining what a neighbourhood plan is and what it can and cannot do.
- Board with Vision Statement
- Objectives – Each section to display their objectives, Housing, Transport, etc.

- Housing section to put up maps with all the sites put forward to DBC shown thereon. Visitors will then have a chance to give their opinions on each using 'traffic light' dots – red = no, yellow = maybe, green = yes
- Each section to display questions relating to the survey and have a plain white sticky board for visitors to post their thoughts on.
- Display of photographs of Bovingdon – old and new
- Transport section will also have map(s) from PCC feasibility study
- Maybe have a flip chart for people to comment on
- Children – set up a table with drawing paper and pencils/crayons for children to draw what they like about Bovingdon – ***JT to run***
- Have a copy of the CDA & NP surveys on display for people to see
- Refreshments – have tea and biscuits available throughout the exhibition. ***JM to ask BPC for volunteers to run it.***

***Communications Group to meet & plan***

#### **6. AOB**

The group discussed the importance of everyone being consistent in the information given to visitors; this is an opportunity to discover what the residents think, not to voice individual opinions on what development should take place.

Meeting ended at 8:50pm

**Next meeting Tuesday 08<sup>th</sup> January 2019 at 7:30pm in the Memorial Hall clubroom**