**Meeting of the Bovingdon Parish Council**

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**Bovingdon Memorial Hall**

**2 July 2018 starting at 7.30 p.m.**

**Present:**

Councillor Alison Gunn

Councillor Julia Marshall

Councillor Ben Richardson

Councillor Julie Steer

Councillor Dave Stent

Councillor Richard Taylor (Chairman)

Councillor Giles Turner

Councillor Adrian Watney

Councillor Pauline Wright

**Also present:**

Mike Kember, Parish Clerk

**Representatives from the Village**:

24 residents

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| **1.**  **2.**  **3.**  **4.**  **5.**  **5.1**  **6.**  **7.**  **8.**  **9.**  **9.1**  **10.**  **10.1**  **10.2**  **10.3**  **10.4**  **10.5**  **11.**  **12.**  **13.**  **14.**  **15.**  **16.**  **17.**  **18.**  **19.** | **Apologies for Absence**  **To receive any apologies for absence**  Apologies for absence were received from Councillor Graham Barrett, County Councillor Richard Roberts, Borough Councillor Stewart Riddick and Claire Norton the Council’s Representative on Bovingdon Primary Academy.  **Declaration of Interests linked to any of the Resolutions**  **To receive any declarations of interest**  There were no Declarations of Interest.  **Public Question Time**  **Evergreens Cupboard in the Memorial Hall**  Kathy Archer made representation about the request to withdraw the use of one of the Evergreens cupboards and the way in which this had been done. Agreed that the cupboard would be emptied by 31 July 2018 and if the club needed any help in doing this then to let the Council know and some of the councillors would come and help the Club.  **Minutes – To approve the minutes of the meeting held on 4 June 2018**  Those Councillors present agreed that the minutes of the meeting of Bovingdon Parish Council held on 4 June 2018 were a true representation of the meeting and the minutes were signed by Councillor Richard Taylor.  **Matters arising from the minutes of the meeting held on 4 June 2018**  **Highways issues**  Councillor Steer reported that Shantock Hall Lane has been  resurfaced.Councillor Steer has also written to Councillor Roberts about the damaged road markings in the Hadland Road area.  **Crime Report**  There was no report.  **Planning Application No. 4/01152/18/MFA – Bovingdon Airfield – Temporary planning permission for use of land for film-making for a 5 year period. To include temporary studio structure. Associated parking**.  Francesca Kybert, Line Producer and Jeanette Moffat, Production Executive at ITV studios attended the meeting to give further information on this application, which is to house the ‘Dancing on Ice’ series.  **Neighbourhood Planning**  Councillor Marshall reported that the first meeting of the Steering Group had been attended by 15 volunteers and the next meeting is planned to be held on 10 July 2018. The Parish Council has formally notified the Borough Council of its intention to prepare a Neighbourhood Plan and they now have a duty to respond within eight weeks.  **To receive and adopt the following Committee reports:**  **Minutes of the Planning Committee Meeting held on 23 May 2018**  Resolved that the minutes of this meeting as circulated, be received and adopted.  **Feedback from Chairman of Committees:**  **Finance & General Purposes Committee**  The Committee had met on 22 May 2018 but has not met since then.  **Memorial Hall Management Committee**  Nothing to report.  **Outdoors Committee**  The Committee will be meeting on 4 July 2018.  **Personnel Committee**  The Committee met on 19 June 2018 and noted that the personnel policies and procedures will be reviewed in 2019. They had also agreed the updated Job Descriptions for the Parish Office staff. The Committee have made recommendations about the remuneration for staff, which will be discussed in Part II of this meeting.  **Planning Committee**  Since the last meeting of the Council on 4 June 2018 the Committee had met once.  Councillor Steer reported that comments have been received from residents about the problems being caused by the parked vehicles of people working on the McCarthy & Stone development in Vicarage Lane. Although the Site Manager has been contacted, the problems do not appear to have improved.  **Bovingdon Parish 10k – 2 September 2018**  A grant of £500 has been received from Dacorum Borough Council. It is hoped that the County Council’s mascot ‘YOPA’ representing Herts Year of Physical Activity 2018 will be attending.  **Feedback from Claire Norton, the Council’s Representative on Bovingdon Primary Academy**  In the absence of Claire Norton there was no report.  **Feedback from Kathy Banks, the Council’s Representative on Friends of The Mount**  Nothing further to report.  **Feedback from Councillor Ben Richardson, the Council’s Representative on Community Safety**  Councillor Ben Richardson reported that the DriveSafe volunteers are continuing to monitor speeding in the Chipperfield Road. The Police & Crime Commissioner is still reviewing the procedure for dealing with motorists driving at 50 mph plus in a 30 mph area. Over the past eight months there have been 36 reported instances from DriveSafe groups of motorists driving over 50 mph across the County of which 15 have been recorded in the Chipperfield Road.  Councillor Richardson referred to the Herts Road Safety Partnership that has commissioned a firm of consultants to carry out a number of feasibility studies (one of which is for the Hempstead / Chesham Road) and they are in the process of collecting data. This has now been extended to look at the traffic issues in the Chipperfield Road and High Street.  A number of people have expressed an interest in attending the next meeting of the Community Safety Partnership, which is being held in The Forum, Hemel Hempstead on 24 October 2018 starting at 7.30 p.m.  **Feedback from Councillors Steer and Watney the Council’s representatives on the Bovingdon Community Library**  Councillor Julie Steer reported that the training of the volunteers has begun and that the group will be taking over the staffing rota in September. County Councillor Richard Roberts has agreed to provide a grant and they have appointed an Events Co-ordinator.  **Date of next meeting**  Monday 3 September 2018 at 7.30 p.m. in the Memorial Hall -apologies received from Councillors Alison Gunn and Dave Stent.  A resolution was passed in the following terms which excluded the public from the remainder of the meeting:  Part II - That under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the public be excluded during the item(s) in Part II of the agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that if members of the public were present during these items there would be disclosure to them of exempt information relating to personal data / contract:  **Parish Office staff**  Agreed to ratify the recommendations of the Personnel Committee regarding the remuneration of the Parish Office staff.  **Post of Village Warden**  Agreed that Councillor Stent will circulate to the Working Group a draft copy of the proposed contract for comments prior to advertising for the replacement of the Village Warden.  **Grant request**  The Parish Clerk referred to a request received from the Chipperfield & Bovingdon Sub-Branch of The Royal British Legion to help fund events commemorating the 100th anniversary of the ending of WW1. Agreed to award a grant £200 from the surplus made at the BP 10 held in 2017.  Meeting ended 9.30 p.m. | Councillor Richard Roberts  Parish Clerk |