

Meeting of Bovingdon Neighbourhood Plan Steering Group

Memorial Hall

7:30pm on Tuesday 8th January 2019

Attendees:

Julia Marshall
Anne Barrett
Gary Gadston
Dave Stent
Jenny Thomas
Clare Norton
James Cosgrave
Ben Richardson
Ros Goodyear
John Hislam
Neil Crockett

Geraint Whalley
Peter Jarman
Brad Gunn
Steve Bowen
Hugh Schneiders
Hannah Beauchamp
Jacqueline Veater – Planning Consultant

Apologies:

Paul Campbell
Ross Dorras
Neil Maxwell
Tracy Wood

Welcome: Two new members – Hugh & Hannah

- 1. The minutes of the meeting on 11th December 2018 were agreed**
- 2. Matters Arising - No matters arising**
- 3. Communications Group Update**

We now have all the 51 rounds covered. The survey will be distributed to deliverers on Sunday at the Open Day. Volunteers needed to help JM collate and sort the surveys on collection from the printers.

DS, AB, & JH volunteered

Banners for the open day have been put up in 3 places around the village. BG & CN are contacting local groups, businesses and schools to inform them and ask them to promote. Flyers to be displayed in local shops and around village

- 4. Update on Survey**

The final drafts of both of the surveys were circulated. They look very impressive and professional. They are both with the printers at Dacorum and will be ready for collection on Friday.

JM to collect from the printers

Deliverers will be asked to knock on doors only IF it is appropriate and they feel comfortable doing so. Surveys are to be delivered by the evening of WEDNESDAY 16th January. Additional copies will be available from the Parish Office, but everyone should be encouraged to complete the surveys ONLINE. Deadline for return/completion 1st February 2019

- 5. Open Day**

GB collected the display boards and a demonstration was given on how to assemble. There are 18 A0 boards and artwork can be displayed on both sides. DBC has promised to provide an A0 map of the parish with the sites mapped thereon and a list of all the sites put forward by landowners.

JM to chase

Transport Group posters have been printed up. Business posters are prepared **BG** to arrange to have printed. Posters need to be printed for the Introduction, Community and Housing sections.

JM to get printed up.

Actions:

- **RG & AB** to meet and greet visitors – take name, postcode and email, if they want to be added to mailing list. **CN** to email AB a 'Signing in' template.
- **JM** to pick up tea, coffee, orange squash & biscuits, etc. for the day.
- **DS** to set up the PP presentation on a TV in the Hall to run continuously
- **BR** to take photographs of the day
- **JT** to supervise a children's table for them to draw what they like about Bovingdon.
PJ to provide lining paper & **JM** to provide pencils
- **JV** to organise set up of the boards
- **DS** to check heating will be on for Sunday
- Each group to record comments and feedback on day
- **All to meet just after 10:30am on Sunday**

All information from Open Day needs to be stored, as evidence of consultation.

JM to speak to MK re storage area

6. **AOB**

JV to bring updated timetable for next meeting

Meeting ended at 8:35pm

Next meeting Tuesday 12th February 2019 at 7:30pm in the Memorial Hall clubroom