

Bovingdon Parish Council

Parish Council Office
Memorial Hall
High Street
Bovingdon
Herts HP3 0HJ

Tel: 01442 833036
Email: office@bovingdonparishcouncil.gov.uk
www: bovingdon.net



PARISH OF BOVINGDON NOTICE OF MEETING OF PARISH COUNCIL

Dear Councillor,

I hereby give you notice that a Meeting of the above named Parish will be held remotely via video conference on **MONDAY 6 JULY 2020 AT 7.00 P.M. (Joining instructions are shown at the end of the agenda).**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this day 22 June 2020

Mike Kember
Clerk to the Council

To:

Councillor Graham Barrett
Councillor Alison Gunn
Councillor Julia Marshall
Councillor Ben Richardson
Councillor Hugh Schneiders
Councillor Julie Steer
Councillor David Stent
Councillor Philip Walker
Councillor Adrian Watney
Councillor Pauline Wright

Agenda for meeting of Bovingdon Parish Council to be held on 6 July 2020

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TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to a Meeting of the Bovingdon Parish Council to be remotely via video conference on Monday 6 July 2020 at 7.00 p.m. to transact the business set out in the attached Agenda:

AGENDA

This meeting is open to the Public and Press.

1. Apologies for Absence
2. Declaration of Interests linked to any of the Resolutions
3. Public Question Time
4. Minutes – to approve the minutes of the meeting held on 2 March 2020
5. Matters arising from the minutes of the meeting held on 2 March 2020
6. Crime Report
7. Neighbourhood Planning - update
8. To receive and adopt the following Committee reports:
 - 8.1 Minutes of the Finance & General Purposes Committee meeting held on 4 May 2020
 - 8.2 Minutes of the Planning Committee meetings held on 17 February, 2 March, 23 March, 14 April, 4 May and 26 May 2020
9. Feedback from Chairman of Committees:
 - 9.1 Finance & General Purposes Committee
 - 9.1.1 Resolutions to be considered from the Finance & General Purposes Committee - Proposer – Councillor Julie Steer
 - (a) To receive and approve the Annual Accounts 2019 – 20 for the Parish including the Revenue Account, Balance Sheet and List of Payments.
 - (b) To seek ratification to the surplus of £2,676 in the 2019 – 20 Parish budget being used as follows. That £676 should be transferred to the Christmas Street Lights budget and the remaining £2k to be transferred to the Outdoors Committee budget to contribute towards the cost of renewing the wooden posts on Bovingdon Green.

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- (c) To approve the list of 'reserves' totalling £118,306
 - (d) To receive and approve the Annual Accounts 2019 – 20 for the Memorial Hall including the Revenue Account, Balance Sheet and List of Payments.
 - (e) To appoint APS Accountancy of Dunstable as the Annual Internal Auditor for 2019 - 20
 - (f) To receive and approve Section 1 – The Annual Governance Statement 2019 – 20 (This will not be ready until after the Internal Audit)
 - (g) To receive and approve Section 2 – Accountancy Statements 2019 – 20 (This will not be ready until after the Internal Audit)
 - (h) To approve the dates for the public rights inspection period - 13 July to 21 August 2020
 - (i) To approve the revised Financial Standing Orders, regulations and any other documentation as previously circulated
 - (j) To ratify the decision made at the Finance & General Purposes Committee meeting held on 10 June 2020 to waive Hall Hire charges for the Bovingdon Pre-school in June and July 2020.
 - (k) To ratify the decision made at the Finance & General Purposes Committee meeting held on 10 June 2020 to keep the Parish Office closed until September 2020 and for this to be reviewed again in light of the prevailing government guidelines.
 - (l) To ratify the decision made at the Finance & General Purposes Committee meeting held on 10 June 2020 to keep the Memorial Hall closed with the exception of use by the Bovingdon Preschool and for Blood Donor sessions until September 2020 and for this to be reviewed again in light of the prevailing government guidelines
 - (m) To approve the revised General and Financial Risk Assessment
- 9.2 Memorial Hall Management Committee
 - 9.3 Outdoors Committee
 - 9.4 Personnel Committee
 - 9.5 Planning Committee
- 10. To discuss the publication of The Bovingdon Villager
 - 11. To discuss the New Model Code of Conduct consultation
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12. Bovingdon Parish 10k – to note that the race scheduled for 6 September 2020 has been postponed due to the coronavirus pandemic and will take place on Sunday 5 September 2021
13. Christmas Street Fayre / Christmas lights switch-on – 29 November 2020 (to be confirmed) – update from Councillors Gunn, Marshall and Wright
 - 13.1 To approve the Christmas Lighting Display for 2020 totalling £5,488.84 + VAT
14. Feedback from Clare Norton, the Council's Representative on Bovingdon Primary Academy
15. Feedback from Kathy Banks, the Council's Representative on Friends of The Mount
16. Feedback from Councillor Ben Richardson, Community Safety
17. Feedback from Councillor Julie Steer, Bovingdon Community Library
18. Any other urgent business
 - 18.1 For information – Herts County Council to instal a real-time information screen in the bus shelter opposite the Memorial Hall
19. Date of next meeting –

Please note that due to the coronavirus pandemic the Annual Meeting of Bovingdon Parish Council scheduled to be held in May 2020 has been postponed until May 2021

Monday 7 September 2020 - The **Annual Parish Meeting** will be held at 7.30 p.m. prior to an ordinary **Meeting of Bovingdon Parish Council**. **Subject to government regulations it is hoped to be able to hold the meeting in the Memorial Hall** and complimentary refreshments will be available prior to the start of the meetings at 7.15 p.m.

However, if public meetings are not allowed then the meetings will be held remotely via video conferencing. Clarification to follow.

To consider passing a resolution in the following terms:

Exclusion of the public

Part II - That under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the public be excluded during the item(s) in Part II of the agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that if members of the public were present during these items there would be disclosure to them of exempt information relating to:

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Below is a link for you to join the meeting:

- 1) Click on the link and then when prompted
- 2) download Zoom (if you don't have it already downloaded)
- 3) Log out
- 4) Re click the link and a box will appear inviting you to join NOTE: If you already have Zoom downloaded you will automatically be invited to the meeting (see 4 above) and will not need to logout and rejoin.

Michael Kember is inviting you to a scheduled Zoom meeting.

Topic: Bovingdon Parish Council Meeting
Time: Jul 6, 2020 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/84035577859?pwd=MjNQanlaVllkQjdNVURxekxMNTFuZz09>

Meeting ID: 840 3557 7859

Password: 401975

Find your local number: <https://us02web.zoom.us/j/84035577859?pwd=MjNQanlaVllkQjdNVURxekxMNTFuZz09>