

Bovingdon Parish Council

Parish Council Office
Memorial Hall
High Street
Bovingdon
Herts HP3 0HJ

Tel: 01442 833036
Email: office@bovingdonparishcouncil.gov.uk
www: bovingdon.net



PARISH OF BOVINGDON NOTICE OF ANNUAL MEETING OF PARISH COUNCIL

Dear Councillor,

I hereby give you notice that the Annual Meeting of the above named Parish will be held at **THE MEMORIAL HALL, HIGH STREET, BOVINGDON** on **MONDAY 13 MAY 2019 AT 8.00 P.M.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this day 29 April 2019

Mike Kember
Clerk to the Council

To:

Councillor Graham Barrett
Councillor Alison Gunn
Councillor Julia Marshall
Councillor Ben Richardson
Councillor Hugh Schneiders
Councillor Julie Steer
Councillor David Stent
Councillor Adrian Watney
Councillor Pauline Wright

Agenda for meeting of Bovingdon Parish Council to be held on 13 May 2019

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TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to the Annual Meeting of the Bovingdon Parish Council to be held on Monday 13 May 2019 at 8.00 p.m. at The Memorial Hall, High Street, Bovingdon, to transact the business set out in the attached Agenda:

AGENDA

This meeting is open to the Public and Press.

1. To elect a Chairman to hold office until the next Annual Meeting of the Council
2. To receive the Chairman's Declaration of Acceptance of Office or, if not then received, to decide when it shall be received
3. To elect a Vice-Chairman to hold office until the next Annual Meeting of the Council
4. Apologies for Absence
 - 4.1 To receive any apologies for absence – Councillor Hugh Schneiders
5. Declaration of Interests linked to any of the Resolutions
 - 5.1 To receive any declarations of interest
6. To nominate / appoint representatives to serve on outside bodies to hold office until the next Annual Meeting of the Council:
 - 6.1 Bovingdon Primary Academy
 - 6.2 Friends of 'The Mount'
 - 6.3 Community Safety
 - 6.4 Bovingdon Community Library
7. To appoint Councillors' to serve on the following Committees:
 - 7.1 **Finance & General Purposes Committee**
 - 7.1.1 To appoint a Finance & General Purposes Committee until the next Annual Meeting of the Council
 - 7.2 **Memorial Hall Management Committee**

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- 7.2.1 To appoint a Memorial Hall Management Committee until the next Annual Meeting of the Council
- 7.3 **Outdoors Committee**
 - 7.3.1 To appoint an Outdoors Committee until the next Annual Meeting of the Council
- 7.4 **Personnel Committee**
 - 7.4.1 To appoint a Personnel Committee until the next Annual Meeting of the Council
- 7.5 **Planning Committee**
 - 7.5.1 To appoint a Planning Committee until the next Annual Meeting of the Council
- 8. Public Question Time
- 9. Minutes – to approve the minutes of the meeting held on 4 March 2019
- 10. Matters arising from the minutes of the meeting held on 4 March 2019
- 11. Crime Report
- 12. Neighbourhood Plan – update from Councillor Julia Marshall
 - 12.1 Resolution to be considered - Proposer – Councillor Graham Barrett
 - (a) That the Council approves a budget of £10k from ‘reserves’ towards the costs of producing the Neighbourhood Plan.
- 13. To receive and adopt the following Committee reports:
 - 13.1 Minutes of the Planning Committee Meetings held on 18 February, 4 March, 25 March and 15 April 2019
- 14. Feedback from Chairman of Committees:
 - 14.1 Finance & General Purposes Committee
 - 14.2 Memorial Hall Management Committee
 - 14.3 Outdoors Committee
 - 14.4 Personnel Committee
 - 14.5 Planning Committee
- 15. Health & Safety
- 16. Bovingdon BP10 – 1 September 2019 – Councillor Julie Steer

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17. Feedback from the Council's Representative on Bovingdon Primary Academy
18. Feedback from the Council's Representative on Friends of the Mount
19. Feedback from the Council's Representative on Community Safety
20. Feedback from the Council's Representatives on the Bovingdon Community Library
21. Date of next meeting – Monday 3 June 2019 at 7.30 p.m.

To consider passing a resolution in the following terms:

Exclusion of the public

Part II - That under S 4 (A) of the Public Bodies (Admissions to Meetings) Act 1960 the public be excluded during the item(s) in Part II of the agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that if members of the public were present during these items there would be disclosure to them of exempt information relating to:

The **Annual Parish Meeting** will be held at 7.15 p.m. prior to the **Annual Meeting of Bovingdon Parish Council** and complimentary 'wine and nibbles' will be available prior to the start of the meetings at 7.00 p.m.