

Bovingdon Parish Council

The Memorial Hall
High Street
Bovingdon
Herts
HP3 0HJ

Tel: 01442 833036

Email: office@bovingdonparishcouncil.gov.uk

PARISH OF BOVINGDON

NOTICE OF MEETING OF MEMORIAL HALL MANAGEMENT COMMITTEE

Dear Councillor,

I hereby give you notice that the next meeting of the **MEMORIAL HALL MANAGEMENT COMMITTEE** of the above named Parish will be held remotely via video conference on **MONDAY 20 JULY 2020 AT 2.30 P.M.**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this day 14 July 2020

Mike Kember

Clerk to the Council

To:

Councillor Alison Gunn
Councillor Julia Marshall
Councillor Julie Steer
Councillor Pauline Wright

Business to be transacted as on attached sheet

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TO ALL MEMBERS OF THE MEMORIAL HALL MANAGEMENT COMMITTEE

You are hereby summoned to the meeting of the Memorial Hall Management Committee to be held remotely via video conference on Monday 20 July 2020 at 2.30 p.m. to transact the business set out in the attached Agenda:

AGENDA

1. Apologies for Absence
2. Declaration of Interests linked to any of the items
3. Minutes of the Meeting held on 27 November 2019
4. Matters arising from the Minutes of the Meeting held on 27 November 2019
5. To consider the arrangements necessary for the re-opening of the Memorial Hall following COVID-19
6. Health & Safety issues
7. Issues & progress report:
8. Review of 5-year Memorial Hall maintenance plan
9. Date of next meeting – to be agreed

Michael Kember is inviting you to a scheduled Zoom meeting.

Topic: Memorial Hall Management Committee

Time: Jul 20, 2020 02:30 PM London

Join Zoom meeting

<https://us02web.zoom.us/j/89246303674?pwd=NFFRSHJUeIF2OXZzS2U0dXV0QWN3QT09>

Meeting ID: 892 4630 3674

Password: 483922